

**ALL INDIA JAT HEROES' MEMORIAL COLLEGE,
DELHI ROAD, ROHTAK
Track ID: HRCOGN10227
AQAR 2011-12**

INSTRUCTIONS:

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, all the evidence are to be sent to NAAC to audit and to create an output profile of the institution in relation to NAAC core values on higher education.

This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgment or categorization on institutional quality is intended. However, incremental growth profile of the institution for every year will be consolidated and the accreditation / reaccreditation process SSR/RAR will be prepared based on the survey response pattern by the concerned institution.

1. Kindly provide the details of the institution

Name of Institution: ALL INDIA JAT HEROES' MEMORIAL COLLEGE

Year of Establishment of the Institution : 1944
Address Line 1 : DELHI ROAD
Address Line 2 : NH 10
City/Town : ROHTAK
State : HARYANA
Postal Code : 124001
Email Address : aijhmcollegerohtak@gmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/Reaccreditation : 2003
Current Grade : B++
CGPA : 2.8

3. Institutional Status : Affiliated Permanent

4. Contact Person Details

Name of Head of Institution : DR. B.S. Sindhu
 Contact Phone : 09992000182
 Email : principal@jatcollegerohtak.org
 Website URL : www.jatcollegerohtak.org
 Name of IQAC Coordinator : DR. J.S. Khokhar
 Email : jogender2217@gmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.) : 5
 Post Graduate (MA/M.Sc./M.Com etc.) : 6
 Research Programmes (M.Phil/Ph.D) : 0
 Certificate Programmes : 1
 Professional Programmes (B.Tech/M.Tech/ : 0
 B.Ed/M.Ed/Medicine/Pharmacy/
 Paramedical/Nursing etc)
 Other value added programmes : 0
 Any other programme offered (Specify) : 0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year : 0
 New programmes designed : 0
 Programmes under revision : 0
 Interdepartmental collaborative programmes : 0
 Inter institutional collaborative programmes : 0
 Number of review committee : 0
 Recommendations implemented (Total)
 Number of NAAC peer team : 0
 Recommendations implemented
 Number of UGC/any other expert committee: 0
 Recommendations implemented
 Number of review committee : 0
 Recommendation under implementation
 Number of NAAC peer team : 2
 recommendations under implementation
 Number of UGC/ any other expert committee: 0
 recommendations under implementation

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms	: 120
for all programmes	
Total faculty on rolls	: 67
Faculty added during the year	: 0
Faculty positions vacant	: 14.5
Faculty left during the year	: 5
Total number of visiting faculty	: 1
Total number of guest Faculty	: 52

8. Qualification of Faculty

Ph.D and Above	: 47
M.Phil	: 23
Masters	: 115
Any other (Specify)	: 0

9. Faculty qualification improvement

Ph.D awarded to existing faculty	: 6
M.Phil awarded to existing faculty	: 0
Any other degree awarded to existing faculty:	0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	: 47
Administrative staff (Actual strength)	: 32 (Permanent) +52 (Temporary)
Added during the year of reporting	: 0
Left during the year	: 2
Number of posts vacant	: 14

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff	: 0
(Total sanctioned strength)	
Technical Support Staff (Actual strength)	: 1
Added during the year	: 0
Left during the year	: 0
Number of posts vacant	: 0

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC : 2009

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members : 20

Number of Alumni in IQAC : 0

Number of Students in IQAC : 0

Number of Faculty in IQAC : 15

Number of Administrative Staff in IQAC : 1

Number of Technical Staff in IQAC : 0

Number of Management Representatives : 0

Number of External experts in IQAC : 2

Number of any other stakeholder and : 2

Community representatives

14. IQAC Meetings

Number of IQAC meetings held during : 0
the year

15. Whether Calendar of activities of IQAC formulated for the academic year? Yes**16. IQAC Plans for Development (Enter a number; 0 for nil)**

Number of academic programmes : 2
proposed

Number of value added programmes : 0

Proposed

Number of skill oriented programmes : 0

proposed

Number of faculty competency and : 2

development programmes proposed

Number of other staff development : 2

Programmes proposed

Number of student mentoring programmes : 1

proposed

Number of co-curricular activities proposed : 20

Number of inter departmental cooperative : 2

schemes proposed

Number of community extension : 4

Programmes proposed

Any other programmes proposed (Specify) : 0

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	: 0
Number of value added programmes implemented	: 0
Number of skill oriented programmes implemented	: 0
Number of faculty competency and development programmes implemented	: 2
Number of other staff development Programmes implemented	: 2
Number of student mentoring programmes implemented	: 1
Number of co-curricular activities implemented	: 24
Number of inter departmental cooperative programmes implemented	: 1
Number of community extension Programmes implemented	: 2
Any other programmes suggested that are implemented (Specify)	: 0

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/conferences/ workshops organized by IQAC within the institution	: 0
Number of participants from the institution	: 0
Number of participants from outside	: 0
Number of external experts invited	: 0
Number of external conferences/seminars/ workshops on institutional quality attended	: 0
Number of events conducted with IQACs of other institutions as collaborative programmes	: 0

19. Did IQAC receive any funding from UGC during the year? No

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	: 0
Amount Received from any other source including the college management	: Nil

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

The significant progress made by the College during the session 2010-11 was made under the supervision and guidance of IQAC.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty : 0
 Number of faculty members involved in curriculum restructuring/revision/syllabus development : 6
 Number of programmes in which evaluation Process reformation taken up and implemented : 0
 Number of active teaching days during the Current academic year : 180
 Average percentage of attendance of students: 75
 Percentage of classes engaged by guest Faculty and temporary teachers : 40
 Number of self financed programmes offered: 9
 Number of aided programmes offered : 3
 Number of programmes discontinued during the year : 0

23. Whether any systematic student feedback mechanism is in place? No

24. Feedback Details (If answer to Question 23 is Yes)

Percentage of courses where student feedback is taken :

25. Is feedback for improvement provided to the faculty? Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year : 0
 Number of minor research projects undertaken during the year : 0
 Number of major ongoing projects : 1
 Number of minor ongoing projects : 0

Number of major projects completed	: 2
Number of minor projects completed	: 1
Number of major project proposals submitted for external funding	: 0
Number of minor project proposals submitted for external funding	: 0
Number of research publications in peer reviewed journals	: 20
Number of research publications in International peer reviewed journals	: 18
Number of research publications in national peer reviewed journals	: 28
Number of research papers accepted for publication in international peer reviewed journals	: 24
Number of research papers accepted for publications in national peer reviewed journals	: 28
Average of impact factor of publications reported	: 0
Number of books published	: 2
Number of edited books published	: 0
Number of books (single authored) published	: 0
Number of books (coauthored) published	: 2
Numbers of conferences attended by faculty	: 23
Number of international conferences attended	: 0
Number of national conferences attended	: 23
Number of papers presented in conferences	: 15
Number of papers presented in international conferences	: 1
Number of papers presented in national conferences	: 21
Number of conferences organized by the institution	: 0
Number of faculty acted as experts resource persons	: 0
Number of faculty acted as experts resource persons international	: 0
Number of faculty acted as experts resource Persons national	: 0
Number of collaborations with international institutions	: 1
Number of collaborations with national	: 0

institutions

Number of linkages created during the year : 0

Total budget for research for current year : 0

as a percentage of total institution budget

Amount of external research funding : 0

received in the year

Number of patents received in the year : 0

Number of patents applied for in the year : 0

Number of research awards/ recognitions : 1

received by faculty and research fellows

of the institute in the year

Number of Ph.Ds awarded during the year : 0

Percentage of faculty members invited as : 0

external experts/resource persons/reviewers/

referees or any other significant research

activities

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various : 4470

Courses (Sanctioned)

Actual enrollment during the year : 5072

Student dropout percentage during the year : 8

Success percentage in the final examination : 62

Across the courses

Number of academic distinctions in the final : 1

Examination and percentage

Number of students who got admitted to : NA

Institutions of national importance

Number of students admitted to institutions : NA

abroad

Number of students qualified in UGC NET/ : 3

SET

Number of students qualified GATE/ CAT/ : 0

Other examination (Specify)

28. Does student support mechanism exist for coaching for competitive examinations? No

29. Student participation, if response is yes to Qn. 28

Number of students participated : 0

30. Does student counseling and guidance service exist? Yes**31. Student participation, if answer to Qn. 30 is yes**

Number of students participated : 1500

32. Career Guidance

Number of career guidance programmes : 5

Organized

Percentage of students participated in career : 45

Guidance programmes

33. Is there provision for campus placement? Yes**34. If yes to Qn. 33**

Number of students participated in campus : 150

Selection programmes

Number of students selected for placement : 5

During the year

35. Does gender sensitization program exist? Yes**36. If Answer is Yes to Qn. 35**

Number of programmes organized : 3

37. Student activities

Number of students participated in external : 65

Cultural events

Number of prizes won by students in : 10

external cultural events

Number of cultural events conducted by the : 4

Institute for the students

Number of students participated in : 5

International sports and games events

Number of students participated in national : 14

level sports and games events

Number of students participated in state level: 125

sports and games events

Number of students participated in university: 342

level sports and games events

Number of prizes won by students in : 3

International sports and games events	
Number of prizes won by students in national level sports and games events	: 7
Number of prizes won by students in state level sports and games events	: 65
Number of prizes won by students in university level sports and games events	: 68
Number of sports and games events conducted by the institute for the students	: 30

38. Composition of students

Percentage of Scheduled Caste	: 4
Percentage of Scheduled Tribe	: 0
Percentage of other backward communities	: 7
Percentage of women students	: 36
Percentage of physically challenged	: 0
Percentage of rural students	: 60
Percentage of urban students	: 40

39. Scholarships and Financial Support

Number of students availing financial support from the institution	: 85
Amount disbursed as financial support from the institution	: 417825
Number of students awarded scholarship from the institution	: 30
Number of students received notable national/international achievements/recognition	: 11

40. Student initiatives

Number of community upliftment Programmes initiated by students	: 1
Number of literary programmes initiated by students	: 1
Number of social action initiatives based on science / environment initiated by students	: 2
Number of student research initiatives	: 12

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created? Yes

42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored? Yes

43. Whether benchmarking is created for institutional quality management efforts? Yes

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format

- Continuous Internal Assessment.
- Self Appraisal Report by faculty members.
- Educational Excursions.
- Regular monitoring of students attendance.
- Academic Audit.
- Academic Expansion.
- Expansion of Infrastructure.
- Use of ICT.
- Zealous promotion of Sports on an extra ordinary level.
- Promotion of co-curricular activities.
- Vibrant 5 NSS Units.
- Students Feedback.
- Alumni Feedback.

45. Is a Management Information System (MIS) in place? Yes

46. If answer to question 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(Enter the respective details corresponding to the serial numbers)

- Salary, Taxes, Fees, PF.
- Student Admission through Office Automation.
- Student Records through Office Automation.
- Internal Evaluation and Roll Numbers issued through ICT.
- New Computerized Administrative Block.
- The Central Library of the College was computerized.

- 5 well equipped smart classrooms.
- Computers, Printers and Internet connections to the Departments.
- Biometric attendance Machines for Attendance of the Staff Members were installed.
- CCTV Cameras in the College Campus were installed.

47. Existence of learning resource management

	Yes	No
E-database in library ICT and smart class room	: Yes	
E-learning sources (eBooks, e-Journals)	: No	
Production of teaching modules	: No	
Interactive learning facilities	: No	

48. Internal resource mobilization: Kindly provide the amount contributed

Research	: 0
Consultancy and training	: 0
Student contribution	: 1,63,39,976.00
Alumni contribution	:
Well wishers	: 25,000.00

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development:	2,99,00,000.00
Amount spent for student welfare	: 14,60,626.00
Amount spent for staff welfare	: 87,501.00

50. Is delegation of authority practiced? Yes

51. Does grievance redressal cell exist?

	Yes	No
Faculty	Yes	
Students	Yes	
Staff	Yes	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	: 1
Number of grievances resolved	: 1

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	: 4
Number of grievances resolved	: 4

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received : 1

Number of grievances resolved : 1

55. Has the institution conducted any SWOT analysis during the year? Yes

56. The SWOT analysis was done by internal or by external agency

Internal Agency

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Use of ICT Resources in teaching learning as a well equipped state of art Conference Hall has been added.
- Environment consciousness among campus community.
- Remarkable enrolment of students.
- Highly qualified staff as majority of the permanent staff has doctorate degree.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Restrictive policies of the University and the Government for Research in College.
- Research is not a part of curriculum programme, hence there is a lack of interest on the part of students.
- Lack of funds for Research.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- To encourage staff members to participate in International, National Conference, Seminars and Workshop etc.
- To organize International/National Conferences, Seminars, Workshops and Lectures in the College.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- To motivate students for research as it is not a part of their curriculum.
- Lack of exposure as there is no exchange programme for the students as well as staff.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

Initiatives to improve Infrastructural Facilities

- Construction of New Women Hostel was started with the financial help of Rs. 80 lacs from UGC.
- Wooden doors and windows were installed in library cum common room in girl's hostel.
- Girl's common room in the college was renovated with new flooring, toilet facilities and iron shading.
- New boundary walls with grills & three big iron gates were erected for safety measures in the college and girls Hostel.
- New service road of RCC was constructed in college campus parallel to NH 10.
- Sewerage line was laid down for proper sewerage system in the college.
- New toilet facilities for boys were created.
- New Computerized Administrative Block, with AC facilities and outside iron shading for students, was developed in a new building.
- All existing buildings were got repaired and whitewashed.
- Water facilities with aqua guards were provided to the students and staff in the departments.
- Renovation of Auditorium Hall was started with the financial help of Rs 25 lacs from UGC.
- Process of installing separate hotline electric transformer in the college was started.
- Process of networking of new water fittings in the existing and newly created green belts was started.

Initiatives to improve Academics facilities

- New AC Conference Hall of a seating capacity of 125 persons with latest gadgets was developed for workshops / conferences etc.
- Iron Notice Boards were installed at college main gate and other places in the college campus to update the students.
- All Laboratories of the college were strengthened with latest equipments, furniture and fixtures etc by spending more than forty lacs rupees.

- The work of establishing six new Chemistry and four new Physics labs with latest equipments, furniture and fixtures were started in the new science building of the college.
- Notice Boards were provided to all the departments as well as to the students in the college campus.
- International Year of Chemistry, 2011 was celebrated in the college with financial help of Rs 1 lac from UGC.

Initiatives to promote sports facilities

- Outdoor stadium with 8 tracks were developed with 3 feet earth filling and Iron Gate with the financial help of Rs.40 lacs from UGC.
- Sports equipments were purchased with the financial help of Rs.5 lacs from UGC.
- Construction of Indoor Shooting Range was started with the financial help of Rs.50 lacs from UGC.

Initiatives for Upgradation of Technology

- The Central library of the college was computerized.
- Five smart class rooms with Interactive Board, projector, white boards, curtains etc were developed.
- The work of office automation in the college was completed.
- Four CCTV Camera's in the campus were installed for safety measures.
- Computers, printers and Internet connection were provided to all departmental rooms.
- Biometric attendance Machine for staff members were installed to ensure punctuality of staff members.

Initiatives for Campus Beautification

- All unserviceable iron and wooden articles lying here and there in the campus for long time were assembled and got auctioned.
- Earth filling at uneven places in the campus was done and green belts were developed in the campus.
- Pavements of interlocking tiles were constructed for better connectivity in the campus.
- Heavy plantation was done in the college to make it greener.
- Sign Boards were installed at college main gate, for proper guidance to new comers, containing the names and locations of different buildings in the campus.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- NAAC provide crucial direction and orientation to achieve qualitative improvement in all domains of Higher Education.
- NAAC has enhanced awareness about the current trends and developments in the field of Higher Education.



(Dr. J.S. Khokhar)
IQAC Co-ordinator



(Dr. B.S. Sindhu)
Principal