

Admissions: Procedure and Regulations

The Prospectus and Admission Form can be obtained from the college. The admission to Humanities, Science and Commerce Courses will be made as per schedule of admissions given in the Prospectus. Students should fill in the **Admission Form, Parent-Teacher Association Form, Student Society Registration Form and also the Bus Pass Card** (attached with the Prospectus) and submit the same in the college by the due date. Admission forms will be accepted by the office only if these are complete in all respects and duly supported by documents, as required. Incomplete forms are liable to be rejected summarily.

Documents to be submitted with Application Form:-

a) *By those seeking Admission to the College for the first time. (B.A./B.Sc./B.Com.) 1st Sem.-*

- i) **Attested Copy** of the original certificate of Matriculation/Higher Secondary Part-I/Higher Secondary Part-II Examination, bearing proof of the date of birth.
- ii) **Attested Copy** of the Detailed Marks Certificate of the last University/Board Examination passed.
- iii) **Original Copy** of Character Certificate from the Head of the Institution last attended.
- iv) **Two** latest passport-size photographs.
- v) Migration Certificate in case of other Education Board than Haryana.

b) *By Old Students :*

- i) **Attested copy** of the certificate of the last University examination passed.
- ii) **Two** latest passport-size photographs.

c) *By students belonging to Scheduled Castes / Scheduled Tribes/Backward Classes :*

Apart from other required certificates mentioned in (a), (b) above (as the case may be), the students belonging to Scheduled Castes/Backward Classes will have to submit **Caste, Residence and Income Certificate, duly** signed and issued by the Circle Revenue Officer (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) of the District/Sub Division to which the candidate belongs. Certificate issued by any other authority will not be accepted.

d) *By Students in case of Gap in Studies :*

Apart from the required certificates mentioned in (a), (b) and (c) above, if gap in study, students have to submit documentary proof / affidavit.

ELIGIBILITY CONDITIONS

B.A. (First Semester)

All the candidates are eligible for admission in B.A.(First Semester) who have passed Senior Secondary Certificate Examination (10+2) of Board of School Education, Bhiwani or an equivalent examination recognized by the Academic Council of the University, with at least 33 % marks and having passed the subject of English at 10+2 level. (Minimum pass marks in case of SC/ST candidates)

B.Sc. (First Semester)

All the candidates are eligible for admission in B.Sc.(First Semester) who have passed Senior Secondary Certificate Examination (10+2) of Board of School Education, Bhiwani or an equivalent examination recognized by the Academic Council of the University, with at least 45 % marks in Science stream (Minimum pass marks in case of SC/ST candidates).

However, candidates seeking admission to B.Sc.(Non-Medical group) first semester should have passed the above examination with English, Physics, Chemistry and Mathematics and those seeking admission to B.Sc. (Medical Group) first semester should have passed the above mentioned examination with English, Physics, Chemistry and Biology.

B. Com. (First Semester)

All the candidates are eligible for admission in B.Com (First Semester) who have passed Senior Secondary Certificate Examination (10+2) of Board of School Education, Bhiwani or an equivalent examination recognized by the Academic Council of the University, with at least 40 % marks and having passed the subject of English at 10+2 level (Minimum pass marks in case of SC/ST candidates).

Note : (i) Candidate who is placed under compartment in one subject only in 10+2 examination of the Board of School Education, Bhiwani or of any other Board/University recognised by this University may be allowed provisionally to study for Sem-I exams., if he/she fulfils the requirement of percentage given in clause-I after adding minimum pass marks of the compartment subject and to clear the compartment subject in two consecutive chances. If he/she fails to produce/submit the proof of having passed the compartment subject even at the second chance to be held simultaneously with Sem-II examination, his/her result for Sem-I & II examination shall stand automatically cancelled.

(ii) If a candidate of another Board has not passed in the subject of English at 10+2 level, he/she may be allowed provisionally to join the B.A./B.Sc./B.com Sem.-I class, as the case may be, under new scheme of this University subject to his/her qualifying in the subject of English of 10+2 examination at the supplementary examination of the same year or in the next annual exam. Held in March from the Board concerned. Such a candidate shall have to furnish to the University proof of his/her having cleared the subject of English before the declaration of result of B.A./B.Sc./B.com Sem.-II examination failing which his/her result Sem.-I and Sem.-II examination shall stand Automatically cancelled.

PROMOTION UNDER SEMESTER SYSTEM TO THE NEXT SEMESTER

1. The candidate will be allowed to appear to the examination if he / she meets the following requirements:
 - a) bears a good moral character
 - b) has been on the rolls of department during the semester / year
 - c) has attended not less than 75 % of lectures delivered in theory as well as practical.
2. A candidate shall be treated as promoted to the next semester / class automatically subject to fulfilment of condition as laid down in clause –(1) above unless detained from appearing in an examination on any genuine grounds.