



All India Jat Heroes' Memorial College Rohtak (Haryana)

(Affiliated to M.D. UNIVERSITY, ROHTAK)

Prospectus
2020-21



COURSES

- * Bachelor of Arts
- * Bachelor of Science
- * Bachelor of Sports Science
- * Bachelor of Commerce
- * Bachelor of Journalism & Mass Communication
- * BA (Journalism & Mass Communication)
- * Bachelor of Computer Application
- * M.Sc. Physics
- * M.Sc. Chemistry
- * M.Sc. Mathematics
- * M.A. English
- * MJMC
- * M.A. Geography
- * M.Sc. Computer Science
- * APGDCA
- * M.Sc. Botany

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प्राचार्या



संदेश

प्रिय विद्यार्थियों और स्टाफ सदस्यों हम सभी के लिए यह बहुत ही गौरवमयी अवसर है कि हमारे महान् पूर्वजों ने जिस विस्तृत सोच, अटल विश्वास और कठोर मेहनत के बल पर 1944 में हम सभी के प्रिय अखिल भारतीय जाट सूरमा स्मारक महाविद्यालय की स्थापना की थी। वह कॉलेज अपने लक्ष्यों के अनुसार अग्रसर होते हुए नई-नई बुलंदियों को छूता हुआ 76वर्ष का हो गया है। आप सभी की मेहनत और समर्पण भावना के चलते सुविधाओं और नए-नए कोर्सों की बदौलत यह हर वर्ष और ज्यादा होता जा रहा है।

इस महाविद्यालय में विद्यार्थियों को विश्वविद्यालय स्तर की सभी सुविधाएं मिल रही हैं। यहां पर अंतरराष्ट्रीय स्तर की शूटिंग रेंज, इंडोर स्टेडियम और आधुनिक प्रयोगशालाएं स्थापित की गई हैं। वहीं लड़कियों व लड़कों के लिए अलग-अलग छात्रावास की सुविधा है। प्रदूषणमुक्त व हरा-भरा कैंपस विद्यार्थियों के सर्वांगीण विकास में सहायक है। कॉलेज की यूथ रेडक्रॉस इकाई को सेवा के लिए इस वर्ष महामहिम राज्यपाल कप्तान सिंह सोलंकी द्वारा स्टेट चैंपियनशिप ट्रॉफी से व बेस्ट वालंटियर की ट्रॉफी से सम्मानित किया गया है। खेलों में भी हमारा विशेष स्थान रहा है। कॉलेज को खेलों की लगातार 25वीं बार की ओवर ऑल ट्रॉफी मिलना भी अपने अपने आप में एक रिकार्ड है। महाविद्यालय में एनसीसी, एनएसएस व वाईआरसी की कई यूनिटें कार्यरत हैं, जिनमें भाग लेकर विद्यार्थी पर्यावरण संरक्षण, पानी बचाने व महिला सशक्तिकरण जैसे विषयों पर जागरूकता फैलाने का कार्य करते हैं। महर्षि दयानंद विश्वविद्यालय की स्नातक व स्नातकोत्तर मेरिट सूचि में हमारे विद्यार्थी हर वर्ष अग्रणीय स्थान प्राप्त कर रहे हैं। विद्यार्थियों की प्लेसमेंट करवाने पर कॉलेज प्रबंधन का विशेष जोर रहता है। गत सत्र में 150 विद्यार्थियों का चयन जॉब फेयर में किया गया, जिनमें से कई विद्यार्थी अच्छी प्लेसमेंट पा चुके हैं।

महाविद्यालय ने पिछले 76वर्षों में अनेक प्रशासनिक अधिकारी, शिक्षाविद्, राष्ट्रभक्त, सैन्य अधिकारी, राष्ट्रीय व अंतरराष्ट्रीय स्तर के खिलाड़ी तैयार करने में महत्वपूर्ण भूमिका निभाई है। कैंपस सीसीटीवी कैमरी की निगरानी में है। सभी विद्यार्थियों व उनके अभिभावकों को कॉलेज की सभी प्रकार की सूचनाएं मिल सकें इसके लिए मोबाइल मैसेज की सुविधा भी शुरू की गई है। मैं यहां पर कार्यरत शिक्षकगण व गैर शिक्षक कर्मियों का धन्यवाद करना चाहूंगी जिनके अथक प्रयासों के बदौलत ही हमने शिक्षा के क्षेत्र में नए आयाम बनाए हैं। इसके साथ-साथ विद्यार्थियों और उनके अभिभावकों से अपील करती हूँ कि वे महाविद्यालय की बेहतरी के लिए हर संभव सहयोग तो करें ही साथ ही महाविद्यालय से जुड़े रहकर अपने सुझाव भी हमारे साथ साझा करें।

शुभकामनाओं सहित।

-डॉ. संगीता दलाल

प्राचार्या,

अखिल भारतीय जाट सूरमा स्मारक महाविद्यालय, रोहतक।

Contents

S.No.	Particulars	Page No.
1.	Admissions : Procedure and Regulations	
2.	Reservation of seats	
3.	Introduction	
4.	Infrastructure	
5.	Important Information	
6.	College Administration	
7.	Teaching Faculty	
8.	Subjects Offered	
9.	Refund of Fee/Rules for Security/Fine/Bus Pass/I-Card	
10.	Scholarships and Aids	
11.	Prizes	
12.	Library	
13.	Important Contact List for Students	

Admissions: Procedure and Regulations

Online as per guidelines of DHE Portal

Visit College website & register for online admission & online fee payment.

ELIGIBILITY CONDITIONS FOR ADMISSION TO UG/PG COURSES

1. B.A./B.Sc./B.Com. (10+2+3 pattern)

No one shall be eligible to join the first semester of B.A./B.Sc./B.Com. unless he/she has passed one of the following examinations with atleast 33% marks in aggregate for admission to B.A. Sem-1, 40% for admission B.Com. Sem-I and 45% for admission to B.Sc. Sem-I (minimum pass marks in case of SC/ST candidates of Haryana only) :
Senior Secondary Certificate Examination (10+2) of Board of School Education Haryana, Bhiwani.

OR

Diploma in Pharmacy Course (for B.A./B.Sc.) (Sem-I only)

OR

3-Year professional diploma programmes conducted by the State Board of Technical Education Haryana for admission to B.A./B.Sc./B.Com. courses in 1st semester only.

OR

Any other examination recognised by the University as equivalent there to.

2. Bachelor of Computer Application

Senior Secondary Examination (10+2) of Board of School Education Haryana, Bhiwani with 45% marks in aggregate or an equivalent examination recognised by this University.

OR

Three years Diploma Course conducted by State Board of Technical Education Or any

other examination recognized by the State Board of Technical Education as equivalent thereto.

3. B.A. (Journalism and Mass Communication)

Senior Secondary Examination (10+2) of Board of School Education Haryana, Bhiwani with 45% marks in aggregate or an equivalent examination recognised by this University.

OR

Three years Diploma Course conducted by State Board of Technical Education Or any other examination recognized by the State Board of Technical Education as equivalent thereto.

4. Master of Arts

M.A. (English)/Journalism and Mass Communication/Geography)

Bachelor's degree/Shastri Examination (New Scheme) of three years duration with atleast 45% in aggregate or any other examination recognized as equivalent thereto.

5. Master of Science

(i) M.Sc. (Physics)

B.Sc. (Hons) in Physics/B.Sc. Pass with Physics and mathematics as two of the main subjects with atleast 50% marks in aggregate or any examination recognised by M.D. University, Rohtak as equivalent thereto.

(ii) M.Sc. (Chemistry)

B.Sc. (Hons.) in Chemistry / B.Sc. Pass with Chemistry as one of the main subject with atleast 50% marks in aggregate or any examination recognised by M.D. University, Rohtak as equivalent thereto.

(iii) M.Sc. (Mathematics)

B.A/B.Sc. (Hons.) in Mathematics / B.A. or B.Sc. Pass with Mathematics as one of the main subject with atleast 50% marks in aggregate or any examination recognised by M.D. University Rohtak as equivalent thereto.

(iv) M.Sc. (Comp. Science)

Bachelor/Postgraduate Degree in any discipline with atleast 50% marks in aggregate or any examination recognised by M.D. University, Rohtak as equivalent thereto.

6. Master of Commerce

B.Com. (Hons. / Passed) BBA or B.A. with Economics/ Commerce Marketing/Insurance as a subject with atleast 45% marks in aggregate or any other examination recognized by M.D. University Rohtak as equivalent thereto.

7. Advance Post-Graduate Diploma in Computer Application (APGDCA)

Bachelor Degree in any discipline with atleast 45% marks in aggregate or any other examination recognised by M.D.U. Rohtak as equivalent thereto.

Note :

(i) Admission in the 1st Semester of B.A./B.Sc./B.Com. shall be applied online through Govt. of Haryana Portal from 2020-2021.

(ii) Admissions can be applied on the following site : www.highereduhry.com

(iii) Aadhar No. and bank account number of the applicant is "Mandatory".

(iv) Photograph and scanned signature of the applicant are "Mandatory".

(v) Students must carry the following before filling the application form :-

(1) Photograph, (2) Signature-scanned; (3) Copy of 10th certificate; (4) Copy of 10+2 certificate; (5) Caste Certificate; (6) Weightage certificate; (7) Copy of Aadhar number; (8) Copy of bank account number and name of the bank with branch name (9) Mobile Number.

(vi) University admission guidelines will be available in first step.

PROMOTION UNDER SEMESTER SYSTEM TO THE NEXT SEMESTER

1. The candidate will be allowed to appear to the examination if he / she meets the following requirements:

a) bears a good moral character

b) has been on the rolls of department during the semester / year

c) has attended not less than 65 % of lectures delivered in theory as well as practical.
2. A student who has passed atleast 50% papers of 1st semester shall be promoted to 3rd semester, a student who has passed all the papers of 1st semester shall be promoted to 5th semester. Student to the other semester will be promoted automatically. Further, the students who have taken admission n 1st semester in any course prior to session 2016-17, all such students will be promoted automatically irrespective of passing the papers of 1st / 3rd/5th semester unless otherwise specified in any other Ordinance.

3. It is clearly mentioned that for this session i.e. 2020-21, unless otherwise specified in any ordinance, the students will be promoted to the next semester/class automatically provided he/she is eligible to appear in the lower semester examination. However, for promotion to 3rd semester he/she must have cleared atleast 50% papers of the 1st semester.

Compulsory Qualifying Paper : Environmental Studies

Note : The students will be required to qualify this paper in first year otherwise the final result will not be declared and degree will not be awarded.



All India Jat Heroes' Memorial College Rohtak (Haryana)

(Affiliated to M.D. UNIVERSITY, ROHTAK)

- जहां संक्रमण ज्यादा है, वहां लोगों को हर हाल में मास्क पहनना चाहिए। भीड़भाड़ वाली जगहों में भी मास्क पहनना बेहद जरूरी है।
- सभी स्वस्थ लोगों को तीन परतों वाला फैब्रिक मास्क पहनना चाहिए, जो लोग बीमार हैं, वो मेडिकल ग्रेड का मास्क पहने।
- जिन जगहों पर संक्रमण का स्तर बहुत ज्यादा है, वहां सभी लोगों को मेडिकल-ग्रेड का मास्क इस्तेमाल करना चाहिए।
- मास्क पहनने से पहले अपने हाथों को जरूर साफ़ कर लें। एल्कोहॉल बेस्ड सेनेटाइजर या सोप से हाथों को अच्छी तरह साफ़ करें।
- मास्क ऐसे पहने की मुंह और नाक पूरी तरह ढकें और कोशिश करें कि आपके मास्क और मुंह के बीच कोई गैप ना रहे।
- मास्क पहनते समय मास्क को ना छुएं, मास्क की बेल्ट से ही उसे पहनें।
- मास्क को जितनी जल्दी-जल्दी हो सके बदलते रहें और कोशिश करें कि सिंगल-यूज मास्क को री-यूज करने से बचें।
- जब आप मास्क उतार रहे हों तो उसे पीछे की ओर से उतारें। सामने की तरफ़ से उसे हाथ ना लगाएं। मास्क को उतारने के तुरंत बाद उसे डिस्कार्ड कर दें। इस्तेमाल किए गए मास्क को ढक्कन वाले कूड़ेदान में ही डालें।
- कॉलेज कैंपस में मास्क पहनना अनिवार्य है।



-प्राचार्या

डॉ. संगीता दलाल

Reservation of Seats Weightages

Reservation of seats, in view of Reservation Policy issued by Govt. of Haryana vide Notification No. 22/10/2013-IGSIII dated 28.2.2013 and instructions received from time to time in various programmes offered in Govt./Govt. aided educational/technical/professional institution is as detailed below:

CATEGORY	PERCENTAGE
(a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
(b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e. 42.5% of total intake
(b-2) Reserved Categories of Haryana	50% of State Quota i.e. 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake)
Backward Classes of Haryana (A) (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped of Haryana (PH)	3% of State Quota (2.55% of total intake)

Note : The reservation of seats is as per Reservation Policy of the State Govt. of Haryana and is subject to change/amendment made by the State Govt. from time to time.

In the event of quota reserved for physically handicapped remain unutilized due to non availability for suitable category of handicapped candidates, it may be offered to Ex-Servicemen and their wards (1% and the dependant of Freedom Fighter 1%)

Further 3% reservation is also provided to Ex-servicemen/Freedom Fighter and their dependents by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward class category is concerned year wise rotational system will be adopted. For example if block-A of Backward Classes are given seats in academic year 2013, the next Block i.e. (B) Block of category of Backward Classes will be given seats in the next academic year 2017 and so on.

Note: A roster for Reservation of Ex-Service Men/Freedom Fighter be maintained and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes one, a seat will be provided in the prospectus. (Chief Secretary to Govt. Haryana Letter No. 23/ 27/2004-2G.S-III, Dated 5/12/2008).

Introduction

All India Jat Heroes' Memorial College, Rohtak was established in 1944. Sh. S.N. Sanyal was the Founder Principal of the college. From its very inception, this institution has been inspired by the ideals of Deenbandhu Ch. Sir Chhotu Ram, a leading light in the socio-cultural-political- educational scenario of North India in the pre-Independence era. Over the last seventyone years, the college has earned a reputation for itself in the field of education & sports in North India. The College was established in the memory of the Heroes of this region who laid down their lives for the country. Notwithstanding the reference to a particular caste in the name of the college, the policies of the institution encompass people of all castes and creeds. Admissions are based purely on merit and so are the selections of the teaching and non-teaching staff.

Location:

The College is located on the Delhi-Rohtak Road (National Highway No. 10), adjacent to Gate No.2 of Maharshi Dayanand University, Rohtak.

Affiliation, Status and Staff :

The college is affiliated to Maharshi Dayanand University, Rohtak. It runs various regular UG and PG Courses i.e. B.A., B.Com., B.Sc., BCA, BJMC, B.Sc. with IT, B.Sc. with Computer Science, B.Sc. with Electronics, APGDCA, M.Sc. (Computer Science), M.Sc. (Physics), M.Sc. (Chemistry), M.Sc. (Maths), M.A. (English), M.A. (Journalism & Mass Communication), M.A. (Geography) M.Com. and M.Sc. Botany.

On account of its remarkable achievements the NAAC Peer Team described the college as "A Mini University" and "Mecca of Sports" in North India, in its Accreditation Report in 2003. The UGC, New Delhi has duly recognized the exemplary services being rendered by the college and awarded Prestigious status of "College with Potential for Excellence"- a status awarded to few chosen colleges in India. Generous grants by UGC have enabled us to strengthen our academic environment and infrastructure.

The major projects which have been completed are : Indoor Shooting Range, New Girls Hostel, Spacious Study Hall in Girls Hostel, renovation of Auditorium Hall, Wifi Campus, English Language Lab and the development of new green belts. The new Science Block Building is being constructed with an estimated cost of Rs. 3.5 crore. We have won the MDU Overall Sports Championship (Men), consecutively for 26 years and have maintained our glorious reputation in sports.

During the previous session, the total strength of the college in all these courses was 9000, the maximum enrolment in regular courses in a single college in MDU Rohtak Jurisdiction.

There is ample, highly qualified, assiduous teaching and non teaching staff.

Infrastructure

- * College campus and ground are spread over 40 acres of prime land on Delhi Road, NH-10, adjacent to MDU, Rohtak.
- * The College has excellent infrastructure to meet the requirements of remarkable strength of over 9000 students. In fact NAAC Peer Team described the college as "A Mini University" in its Accreditation Report in 2003.
- * The College has many blocks of buildings : Old Administrative Block, New Administrative Block, 6 Blocks for teaching with large no. of Class Rooms, Labs, Departmental Rooms, NCC Room, Stores, 5 Smart Class Rooms etc.
- * Teaching blocks are : Old Arts Blocks and New Arts Blocks, Old Science Block, Commerce Block, Computer Science Block, Matu Ram New Science Block for U.G. and P.G. Classes.
- * Separate girls common room with all facilities.
- * Auditorium with a seating capacity of about 800 persons.
- * Air conditioned Conference Hall with all audio-visual-gadgets with a seating capacity of 150 persons.
- * Air conditioned separate Administrative Block.
- * Smart class rooms with interactive panel, DLP projector, visualizer, computer etc.
- * Well-maintained and well-equipped modern Physics Labs, Chemistry Labs, Botany Labs, Zoology Labs, Geography Lab, Commerce Lab, Maths Lab & Media Lab, Computer Labs.
- * Five well-equipped modern A.C. Computer Labs with 200 computers, including the latest Computer technology in consonance with the syllabi.
- * Rooms equipped with modern teaching aids e.g. L.C.D. Projector and Laptop etc.
- * Separate hostels for boys and girls with well-maintained green lawns, and modern facilities.
- * Well-equipped Indoor Sports Stadium (40 metres x 20 metres x 12 metres) for most of the indoor games and Basket Ball, Badminton, Table Tennis, Volley Ball and Hand Ball .
- * Gymnasium hall with 16 exercise stations/apparatus for body building & fitness.
- * Playgrounds that can be utilized for most of the outdoor games.
- * Staff residences for teaching and non-teaching staff.
- * Well-stocked computerized library with approximately 40000 books.
- * Agricultural land and vast open area, covering many acres is available for future construction.
- * Computerized branch of Central Bank of India inside the campus (ATM available).
- * Facility of canteen inside the campus.
- * Lush-green eco-friendly lawns.
- * An indoor shooting range of international standards.

Important Information

1. This prospectus is published just to give guidance and information to the students about college. It cannot be used as legal document in any case.
2. The candidates seeking admission to the college must ensure that they fulfil the requisite qualifications as prescribed by the M.D. University, Rohtak. Their admissions in the college will be purely provisional, at their own risk and responsibility and subject to verification of their eligibility by the university as per rule in force. In case, a candidate is found ineligible at a later stage, the provisional admission granted to him by the college shall be cancelled and he/ she shall have no right for admission to the course or refund of the fees paid by him/her. (For details please visit MDU Website www.mdu.ac.in)
3. The combinations of subject must be selected by the candidates as per instructions given in the prospectus otherwise he/she will be responsible if any mistake is found at a later stage.
4. In case of gap in studies, students must give reasons with documentary proof/ affidavit.
5. (i) The failed candidates will not be admitted/re-admitted in the College. The failed candidates may re-appear in the examination as ex-students.
(ii) Candidates who have compartment/re-appear in one or more papers in the qualifying examination shall not to be allowed admission in 1st semester of the course in any case.
6. A candidate admitted in Distance Education may be permitted to take admission as a regular student in the next higher class in the college, if seats are available subject to the following conditions:-
 - I. The course curriculum of regular as well as distance education programme is the same.
 - II. (i) For UG courses from DDE, a candidate must have secured a minimum of :-
 - a. 55 % marks in the prescribed class for B.A. course
 - b. 60 % marks in the preceding class for B.Com / BCA / BBA or any other professional UG course.(ii) For PG courses: 55 % in M.A./ M.Sc./M.Com. in the preceding class of PG course.
 - III. The admission to regular course will be allowed only if the mode of admission is the same against vacant seats only.
7. Reservation in admissions will be as per the policy of Haryana Government and M.D.University, Rohtak. (For details please visit MDU Website www.mdu.ac.in)
8. The SC/ST/BC candidates who secure minimum pass marks in the qualifying examination, unless otherwise prescribed for a particular course, will be considered eligible on the basis of merit for admission in the college.
9. At the time of admission, fee / funds like enrolment, registration, tuition fee, games, union, library, magazine, medical, examination and other funds will not be charged from SC students. Such students have to submit all the required documents in the college office in time so that the claim on account of their fee may be submitted by the college to HEC, Panchkula for reimbursement failing which the college will not be responsible for any loss to the student. Moreover, the certificate of Residence, Income and Caste Certificate of BC/SC candidates should be signed and issued by the Circle Revenue Officer (Tehsildar/Naib Tehsildar-cum- Executive Magistrate) of the District/Sub Division to which the candidate belongs. Certificate issued by any other authority will not be accepted.
10. Foreign students will be admitted as per university rules after receiving no objection certificate from the Advisor, Foreign Students Centre which is located in the Administrative Block adjacent to the O/o the Registrar, M.D.University, Rohtak.
11. All seats will be filled on merit basis.
12. All students admitted provisionally have to submit all the required documents for registration to the university and fill their examination forms in time failing which his candidature for the concerned examination shall be automatically cancelled and the college will not be responsible for any loss.
13. The duration of the course, i.e., B.A./B.Sc./B.com (Pass & Vocational)/ B.B.A./B.C.A shall be three academic years i.e. six semesters. The maximum period in which a candidate must qualify/improve for the degree shall be six years.
14. (i) The students will have to attend lectures and practicals as per the requirements prescribed by the M.D.University, Rohtak.
(ii) The name of the students remaining absent for 15 consecutive days after the start or during the academic session without any notice shall be struck from the rolls of the college. A fine of Rs. 5/- per lecture per day shall be charged on account of remaining absent from classes.
15. Every student must keep the identity card with him while in the college.
16. The Principal has right to change any rules and regulations given in the prospectus.
17. Students are not allowed to bring four wheelers in the college premises.

College Administration

DESIGNATION	NAME	PHONE NO.
Principal	Dr. Sangeeta Dalal	9992000182
Self Finance Scheme Co-ordinator	Dr. Surya Parkash	9416764363
IQAC Co-ordinator	Dr. Dilbag Singh Kadian	
Bursar	Sh. Jagbir Ruhil	9813275261
Proctor	Dr. Ramesh Dabas	9999501764
Controller of Examination/ Admission/Nodal officer	Dr. Rajbir Singh Gulia	9896728297
Warden, Girls Hotel	Mrs. Saroj Bala	9354101685
	Dr. Renu Malik	8950830199
Warden, Boys Hostel	Dr. Vivek Dangi	9991850899
	Dr. Jasmer Singh Hooda	9416077781
N.C.C Officer	Major Dilbag Singh Dalal	9466282008
N.S.S. Programme Officers	Dr. Sushila Dabas	
	Dr. Shishpal Rathee	
	Dr. Vivek Dangi	
	Dr. Jasmer Singh	
	Dr. Manisha Dahiya	
Youth Red Cross (YRC) Co-ordinator	Dr. Vivek Dangi	9991850899
YRC Counsellor, Unit-I	Dr. Kanta Rathee	9416514814
YRC Counsellor, Unit-II	Mrs. Priyanka	8901510126
YRC Counsellor, Unit-III	Dr. Monika	9958833133
YRC Counsellor, Unit-IV	Dr. Jasmer Singh Hooda	9416077781
YRC Counsellor, Unit-V	Ms. Reetu	8901126788
YRC Counsellor, Unit-VI	Dr. Sanjeet	9812325495
YRC Counsellor, Unit-VII	Dr. Manisha	9896222877
Head Clerk	Sh. Om Prakash Hooda	9466281426
Librarian	Mrs. Sunita	9992694000

Internal Quality Assurance Cell

Dr. Sangeeta Dalal	Principal	Chairperson
Dr. Shabnam Rathee	(HOD, English)	Member
Dr. Ramesh Dabas	(HOD, Chemistry)	Member
Dr. Ravi Dev	(HOD, Physics)	Member
Dr. Rajni	(HOD, Geography)	Member
Dr. Rajbir Gulia	(HOD, History)	Member
Sh. Dayanand Malik	(HOD, Commerce)	Member
Dr. Joginder S. Dahiya	(Botany Deptt.)	Member
Dr. Surya Parkash	(Chemistry Deptt.)	Member
Ms. Sunita	(Librarian)	Member
Dr. Meenal Malik	(Maths Deptt.)	Member
Dr. Vivek Dangi	(History Deptt.)	Member
Dr. Dilbag Singh Kadian	(Physics Deptt.)	(Co-ordinator)

Anti Ragging Cell:

Dr. Ramesh Dabas (Incharge) (Chemistry Deptt.)	Dr. Renu Malik (Warden Girl's Hostel)
Dr. Ravi Dev (Physics Deptt.)	Dr. Surya Parkash (Chemistry Deptt.)
Dr. Kamlesh Dalal (Hindi Deptt.)	Dr. Sukhbir Singh (Phy. Edu. Deptt.)
Dr. Kapoor Singh (Chemistry Deptt.)	Dr. Vivek Dangi (Warden Boys' Hostel)
Ms. Saroj Bala (Warden Girl's Hostel)	Dr. Jasmer Singh (Warden Boys' Hostel)
Sh. Suresh Malik (Sanskrit Deptt.)	Dr. Shamsheer Togariya (Incharge SC/ST Cell)
	Dr. Usha Chhillar (Computer Sci. Deptt.)

College Administration

SC/BC/ST Cell

Dr. Shamsher Singh Togariya

(Incharge) Nodal Officer

Dr. Shishpal Rathee Member

Dr. Anand Rohila Member

Dr. Jaibir Singh Yadav Member

Sh. Sunil Kumar Jangra Member

Gender sensitization committee against sexual harassment

Dr. Shabnam Rathee (Incharge) English Dept.

Dr. Kamlesh Dalal Hindi Dept.

Ms. Saroj Bala Hindi Deptt.

Dr. Meenal Malik Maths Deptt.

Dr. Sanjeet Hindi Deptt.

Dr. Kanta Rathee Physics Deptt.

Ms. Supriya Commerce Deptt.

Dr. Usha Chhillar Comp. Sci. Deptt.

Student Welfare Cell

Dr. Ravi Dev (Incharge) Physics Deptt.

Dr. Dilbag Singh Kadian Physics Deptt.

Dr. Rajni Geography Deptt.

Dr. Rajbir Gulia History Deptt.

Dr. Dayanand Malik Commerce Deptt.

Dr. Surya Parkash Chem. Deptt.

Dr. Usha Chhillar Comp. Sci. Deptt.

Dr. Kanta Rathee Physics Deptt.

Guidance & Counselling Centre

Dr. Dilbag Singh Kadian (Incharge) Phy. Deptt.

Major Dilbag S. Dalal Geo. Deptt.

Dr. Balraj Deswal Chem. Deptt.

Dr. Shamsher Togariya Eng. Deptt.

Dr. Meenal Malik Maths Deptt.

Dr. Kanta Rathee Physics Deptt.

Dr. Ashok Khasa Pub. Ad. Deptt.

Dr. Manisha Botany Deptt.

Dr. Usha Chhillar Com. Sci. Deptt.

Student Activity Cell

Dr. Raminder Hooda (Incharge) Eng. Deptt.

Ms. Supriya Comm. Deptt.

Dr. Manisha Dahiya Botany Deptt.

Ms. Priyanka Chem. Deptt.

Dr. Monika Chem. Deptt.

Dr. Kanta Rathee Phy. Deptt.

Dr. Lakshmi Comm. Deptt.

Dr. Sanjeet Hindi Deptt.

Dr. Rajbala Maths Deptt.

Ms. Meenu Maths Deptt.

Dr. Jasmer Singh MJMC Deptt.

Personal and Psycho-social Counselling Cell

Dr. Kanta Rathee

Dr. Dilbag Singh Kadian Phy. Deptt.

Dr. Rajni Geo. Deptt.

Dr. Anil Narwal Chem. Deptt.

Sh. Suresh Malik Skt. Deptt.

Dr. Rajbala Maths Deptt.

Dr. Jasmer Singh MJMC Deptt.

Student Grievance & Redressal Cell

Dr. Dilbag kadian Co-ordinator

Arts Faculty

Dr. Rajbir Singh Guila (In Charge) History Deptt.

Dr. Jogender Khokhar Geo. Deptt.

Sh. Suresh Malik Skt. Deptt.

Science Faculty

Dr. Kapoor Singh Kadian (Incharge) Chem. Deptt.

Dr. Sushila Dabas Botany Deptt.

Sh. Sudhir Dalal Phy. Deptt.

Commerce Faculty

Sh. Dayanand Malik (In Charge) Com. Deptt.

Dr. Jagbir S. Ruhil Eco. Deptt.

Smt. Supriya

Girls' Common Room Maintenance Committee

Dr. Kamlesh Dalal (Incharge) Hindi Deptt.

Dr. Renu Malik Chem. Deptt.

Ms. Priyanka Chem. Deptt.

Dr. Monika Chem. Deptt.

Dr. Lakshmi Devi Comm. Deptt.

Dr. Sanjeet Hindi Deptt.

Ms. Reetu Hindi Deptt.

Bus Pass Committee

Dr. Jagatveer Sehrawat (Co-ordinator) Science Students

Dr. Jagatveer Sehrawat

Dr. Mahipal Gill

Arts Students

Dr. Rajni

Dr. Kamlesh Dalal

Commerce Students

Dr. Lakshmi

Ms. Supriya

SFS Students

Dr. Surya Parkash

Dr. Usha Chhillar

Time Table Committee

Dr. Rajni (For Arts Faculty)

Dr. Dilbag S. Kadian (For Science Faculty)

Sh. Dayanand Malik (For Commerce Faculty)

Associations/Cells/Centres

Parent-Teacher Association	Co-ordinator : Dr. Kapoor Singh (Chem. Deptt.)
Jat College Alumni Association	Co-ordinator : Dr. Ramesh Dabas. (Chem. Deptt.)
Student-Teacher Interaction Cell :	Co-ordinator : Dr. Raminder Hooda (English Deptt.)
Achievers Mentoring Cell :	Incharge : Dr. Dilbag Kadian (Eng. Deptt.)
Cell for Students with Disability :	Incharge : Dr. Rajbir Gulia (History Deptt.)
SC/ST/BC CELL :	Incharge : Dr. Shamsheer Togariya (Eng. Deptt.)
Women Cell :	Incharge : Dr. Shabnam Rathee (Eng. Deptt.)
Health Centre :	Incharge : Dr. Manisha Dahiya (Botany Deptt.)
Personal and Psycho-Social Counseling Cell	Incharge: Dr. Kanta Rathee (Hindi Deptt.)
Career Counseling Cell :	Incharge: Dr. Shishpal Rathee (Physics Deptt.)
Placement Cell :	Incharge: Dr. Shishpal Rathee (Physics Deptt.)
Student Activity Cell :	Incharge : Dr. Raminder Hooda (English Deptt.)

Societies For The Students

Each society will have minimum 5 students as office bearers, so as to enable students take active interest and to ensure maximum participation. It would also train them to envision, plan, manage and execute activities; inculcate leadership quality and enhance knowledge. Active participation will develop desirable qualities : positive attitude, promote skills and healthy behavioural practices among the students. It would conduct co-curricular and extra curricular activities through out the year. Its mission is to groom students to be confident, competent, active and socially responsible; to promote personal as well as organizational growth.

Important Note :

* It is mandatory for every student to join at least one society and fill the prescribed registration form of the student Activity Cell.

* Registration Forms are available in the prospectus itself, in the college or can also be downloaded from the college website.

Mass Media Cell

* To assist in the maintenance and updating of the college website, Facebook

* To Update and ensure the presence of college community on various means of mass media such as facebook, youtube etc..

Incharge : Dr. Jasmer Singh (JMC Deptt.)

G.K. Society :

To enhance general knowledge through various means so as to face competitive exams and meet the challenges of personal, professional & social life.

Incharge : Dr. Kanta Rathee (Physics Deptt.)

Parkarti Soorma:

* To champion the cause of green earth and clean earth.

* To take care of plantation and other environmental issues in the college and surrounding.

* To plant trees

Incharge : Dr. Jasmer Singh (JMC Deptt.)

Event Management Society :

To organize various events, functions and celebrations in the college.

Incharge : Dr. Raminder Hooda (Eng. Deptt.)

Friend's of students with disability Society :

Friends of Differently abled Students Society is to help and to cater to the diverse needs of the physically challenged and differently abled students of the college.

Incharge : Dr. Rajbir Gulia (History Deptt.)

Literary Society :

Readers Poets and Writers - To mentor students who love to read newspapers, magazines, books and who love to write Poems, Articles, Parodies, Skits, Plays, Stories etc.

Incharge : Dr. Shabnam Rathee (Eng. Deptt.)

Societies For The Students

Fine Arts society :

To inspire students who love to sketch, paint, to make rangoli, best out of waste, cartooning etc.

Incharge : Dr. Shabnam Rathee (Eng. Deptt.)

Singers', Actors' and Dancers' - Cultural Society :

For students who love to sing, dance, act and direct.

Incharge : Ms. Munish Nandal (Eng. Deptt.)

Premchand Society :

For students who have an interest in Hindi Literature.

Incharge : Dr. Kamlesh Dalal (Hindi Deptt.)

Disaster Management Society :

For the students with a sense of altruism and commitment to help the campus community and local community in event of any disaster.

Incharge : Dr. Joginder Khokhar (Geog. Deptt.)

Youth Red Cross Society :

The motto of YRC-Society is Health, Service and Friendship. The society works for the awareness regarding Blood Donation, Health Checkup, Eye donation, Aids, Malnutrition, Drug Addiction etc. through Lectures/ Workshops / Camps/ Seminars.

Co-ordinator : Dr. Vivek Dangi (History Deptt.)

C.V. Raman Physics-Society :

For students who are interested in Physics.

Incharge : Dr. Ravi Dev (Physics Deptt.)

S.S. Bhatnagar Chemical-Society :

For students who are interested in Chemistry.

Incharge : Dr. Ramesh Dabas (Chem. Deptt.)

J.C. Bose Biological-Society :

For students who are interested in Biology.

Incharge : Dr. Joginder Dahiya (Botany. Deptt.)

Geographical Society :

For students who are interested in

Geography. Incharge : Dr. Rajni (Geog. Deptt.)

Ch. Maya Chand Mathematical Society :

For students who are interested in Mathematics. Incharge : Dr. Jagatveer Sehrawat (Maths. Deptt.)

Financial Management Society :

For students who have interest in shares, marketing and other activities related to commerce and finance.

Incharge : Dr. Jagveer Singh Ruhil (Eco. Deptt.)

Archive Society :

To collect and preserve historical data, old, Newspaper clippings, old records and photographs etc of the college and the community.

Incharge : Dr. Rajbir Gulia (History Deptt.)

Teaching Faculty

Department of Mathematics

Faculty (Aided)

1. Dr. Jagatvir Singh Sehwat, M.Sc., M.Phil., Ph.D.
2. Sh. P.K. Khurana, M.Sc., M.Phil.
3. Dr. Meenal Malik M.A., M.Phil, Ph.D. P.G.D.C.A.
4. Ms. Meenu Lohchab, M.Sc., M.Phil
5. Dr. Rekha Rani, M.Sc., Ph.D.
6. Dr. Rajbala Malik, M.Sc., M.Phil, Ph.D.

Faculty (SFS)

1. Sh. Manjesh Kumar, M.Sc.
- Guest Faculty as per requirement

Department of Physics and Electronics

Faculty (Aided)

1. Dr. Ravi Dev, M.Sc., M.Phil, Ph.D.
2. Dr. Dilbag Singh, M.Sc., Ph.D.
3. Sh. Sukhbir Singh, M.Sc., M.Phil.
4. Dr. Mahipal Singh Gill M.Sc., M.Phil., Ph.D., LL.B. (Hons.)
5. Sh. Sudhir Dalal, M.Sc.
6. Ms. Meetu Bharti, M.Sc., M.Phil (On Leave)
7. Dr. Shishpal, M.Sc., M.Phil, Ph.D.
8. Dr. Kanta Rathee, M.Sc., M.Phil, Ph.D.
9. Ms. Vijay Ahlawat, M.Sc.
10. Vacant
11. Vacant

Faculty (SFS)

1. Dr. Navneet Singh, M.Sc., Ph.D.
 2. Ms. Suminda, M.Sc.
- Guest Faculty as per requirement

Department of Chemistry

Faculty (Aided)

1. Dr. Ramesh Chander Dabas M.Sc., M.Phil., Ph.D.
2. Dr. Kapoor Singh, M.Sc., M.Phil. Ph.D.
3. Dr. Bal Raj Deshwal M.Sc. (Gold Medalist), Ph.D., FICC, Brain Pool Fellow (KOFST)
4. Dr. Subhash Chander Dhatteval M.Sc., Ph.D.
5. Dr. Renu Malik, M.Sc., Ph.D.

6. Dr. Surya Parkash M.Sc., M.Phil. (Gold Medalist), Ph.D.
7. Dr. Anil Kumar, M.Sc., Ph.D.
8. Dr. Anand Kumar, M.Sc., Ph.D.
9. Ms. Priyanka, M.Sc.
10. Dr. Monika, M.Sc., Ph.D.
11. Vacant

Faculty (SFS)

12. Dr. Jaibir Yadav, M.Sc., Ph.D.
13. Dr. Anshu Jhakar, M.Sc., Ph.D.
14. Sh. Rajesh Kumar, M.Sc., Ph.D.
15. Dr. Sachin Kumari, M.Sc., Ph.D.
16. Sh. Sunil Kumar Jangra, M.Sc.
17. Dr. Seema Ranga, M.Sc. Ph.D.

Department of Botany

Faculty (Aided)

1. Dr. Sushila Dabas, M.Sc., Ph.D.
 2. Dr. Joginder Singh Dahiya M.Sc., M.Ed., M.Phil., Ph.D., LL.B. (Hons.)
 3. Dr. Manisha, M.Sc., Ph.D.
- Guest Faculty as per requirement

Department of Zoology

Faculty (Aided)

1. Dr. Suresh Kumar Chhikara M.Sc., M.Phil., Ph.D
2. Vacant
3. Vacant

Department of Commerce

1. Sh. Dayanand Malik, M.Com., M.Phil.
2. Dr. Lakshmi Devi, M.Com., M.Phil., Ph.D
3. Ms. Supriya, M.Com.
4. Ms. Chetna, M.Com.
5. Vacant

Faculty (SFS)

1. Ms. Poonam Kataria, M.Com.

Department of Sanskrit

Faculty (Aided)

1. Dr. Prakash Kaur M.A., M.Phil., Ph.D.
2. Sh. Suresh Malik, M.A., M.Phil.
3. Vacant

Teaching Faculty

Department of Hindi

Faculty (Aided)

1. Dr. Kamlesh Dalal
M.A., M.Phil., Ph.D.
2. Dr. Jagvir Singh Sehrawat, M.A., M.Phil.,
Ph.D., P.G. Diploma in Translation
3. Ms. Saroj Bala, M.A., M.Phil.
4. Dr. Sanjeet Khatri, M.A., Ph.D.
5. Ms. Reetu Malik, M.A., M.Phil.
6. Vacant
7. Vacant
8. Vacant

Department of English

Faculty (Aided)

1. Dr. Sangeeta Dalal, M.A., Ph.D.
2. Dr. Shabnam Rathee, M.A., M.Phil., Ph.D.
3. Dr. Saroj Nara
M.A., M.Phil., Ph.D., Diploma in French
4. Dr. Raminder Hooda
M.A., M.Phil., Ph.D.
5. Ms. Munish Nandal M.A., M.Phil.
6. Ms. Geetanjali Kundu, M.A., M.Phil.
7. Dr. Shamsheer Togariya
M.A., M.Phil., P.G.D.T., Ph.D.
8. Vacant
9. Vacant
10. Vacant
11. Vacant
12. Vacant
13. Vacant

Faculty (SFS)

1. Dr. Shamsheer Dhankhar, M.A. Ph.D.
Guest Faculty as per requirement

Department of History

Faculty (Aided)

1. Dr. Rajbir Singh Gulia
M.A., M.Phil., Ph.D.
2. Dr. Vivek Dangi, M.A., M.Phil., Ph.D.
(Gold Medal)
3. Vacant

Department of Geography

1. Dr. Rajni, M. A., Ph.D.

2. Dr. Suresh Kumari
M.A. (Gold Medalist), M.Phil., Ph.D.
3. Dr. Dilbag Singh, M.A., Ph.D.
4. Dr. Joginder Khokhar, M.A., Ph.D.
5. Ms. Bharti Kadian, M.Sc. (On Deputation)
6. Ms. Mahima Sangwan, M.A.
7. Vacant

Faculty (SFS)

8. Ms. Anju Bala, M.A.

Department of Economics

Faculty (Aided)

1. Dr. Baljit Singh Sindhu, M.A., M.Phil., Ph.D.
2. Dr. Jagbir Singh, M.A., M.Phil., Ph.D., M.Com

Department of Political Science

Faculty (Aided)

1. Dr. Roshni Devi, M.A., Ph.D.
2. Dr. Neera Rani, M.A., M.Phil., Ph.D.

Department of Public Administration

Faculty (Aided)

1. Dr. Ashok Khasa, M.A., M.Phil., Ph.D.

Department of Physical Education

Faculty (Aided)

1. Dr. Sukhbir Singh Sindhu, M.A., Ph.D.
2. Vacant

Faculty (SFS)

1. Dr. Kuldeep Nara, M.A., Ph.D.
2. Sh. Manoj Malik, M.A.

Guest Faculty as per requirement

Department of Computer Science

Faculty (SFS)

1. Dr. Usha Chillar, M.C.A., M.Phil., Ph.D.
2. Ms. Anju, M.Tech

Guest Faculty as per requirement

Department of Journalism & Mass Communication

Faculty (SFS)

1. Dr. Jasmer Singh Hooda,
M.A., MJMC, M.Phil, Ph.D. (SFS)

Library

1. Ms. Sunita Dhull, M.Lib., M.Phil.
2. Sh. Satish Nandal (Attendant)

Subjects Offered

B.A- Ist, IInd and IIIrd Year

B.A (FIRST SEMESTER)

Compulsory Subjects:

- (1) English (2) Hindi / Sanskrit
(3) Environmental Studies (4) Basic of Computer

It is mandatory to qualify the Environmental Studies and Basic of Computer theory and practical exam both.

Elective Subjects: Select any one combination from the following subjects. Final decision in this regard will be of the Admission Committee keeping in view the availability of seats on merit basis in that particular subject.

S.No. Combination

1. Economics and Geography
2. Mathematics and Geography
3. Political Science and Geography
4. Physical Education and Geography
5. Sanskrit (E) and Geography
6. Public Administration and Geography
7. Geography and History
8. Economics and History
9. Political Science and History
10. Public Administration and History
11. Physical Education and History
12. Economics and Mathematics

S.No. Combination

13. Sanskrit (E) and Mathematics
14. Economics and Public Administration
15. Economics and Political Science
16. Sanskrit (E) & Political Science
17. Sanskrit (E) & Public Administration
18. Sanskrit (E) and History
19. Sanskrit (E) and Physical Education
20. Public Admn. and J&MC
21. Political Science and J&MC
22. Geography and J&MC
23. History & J&MC
24. Physical Education and J&MC

Important Note

1. Following Combinations of Subjects are not allowed

S.No. Combination

1. Economics and Sanskrit (Elective)
2. Political Science & Phy. Education
3. Mathematics and Political Science
4. Public Administration & Pol. Science

S.No. Combination

5. Public Administration & Mathematics
6. History and Mathematics
7. Mathematics and Physical Education
8. Public Admn. and Physical Education

2. Total No. of Seats in B.A. 1st Semester = 1200

B.A.(JMC)=60 Seats

3. The student who wants to choose Mathematics must have studied Mathematics in the previous class.

4. Following are the conditions for taking Physical Education as a subject in B.A. Sem.-I :-

(a) The student should have obtained the first, second or third position in a state level tournament during the last three sessions.

(b) The student should have obtained the above-mentioned position in a game that is recognised by M.D. University, Rohtak.

(c) If the seats remain vacant, State-Level participation in the above-mentioned games will be considered.

(d) If the seats still remain vacant, academic merit will be followed.

B.A. (Third Semester)

Every student would have to opt for the same subject combination which he had in B.A.-I sem.

B.A. (Fifth Semester)

Every student would have to opt for the same subject combination as he had in B.A. II sem.

B.Sc.- Ist, IInd and IIIrd Year

B.Sc. (1st Semester)

Compulsory Subjects : Environmental Studies : It is compulsory to qualify the paper in first Year
: Basic of Computer : It is compulsory to qualify the paper in 2nd sem.

Elective Subjects : One of the following combinations of elective subjects is allowed.

S.No. Combination

1. Botany, Zoology, Chemistry
2. Mathematics, Physics, Chemistry
3. Mathematics, Physics, Computer Science
4. Mathematics, Physics, Information Technology.

Note:(I) In groups 3, 4, & 5 there are 40 seats in each group and admission is allowed as per merit.

(ii) Total No. of seats in B.Sc. 1st Semester :-

B.Sc. (Non-Medical) = 640 B.Sc. (Medical) = 160

Subject-wise details are as under :-

Subject	No. of Seats	Subject	No. of Seats
Mathematics	640	Physics	640
Chemistry	720	Comp. Science	40
		Information Technology	40
Botany	160	Zoology	160

B.Sc. (3RD SEMESTER)

Compulsory Subjects: Hindi or Sanskrit

Elective Subjects in B.Sc.II, a student has to opt for the same subject combination as in B.Sc.sem-I.

B.Sc. (5TH SEMESTER)

In B.Sc. III, a student will have to opt for the same subjects combination as in B.Sc. sem-II .

B.Com.- Ist, IInd and IIIrd Year

B.COM. (1ST SEMESTER)

1. Business Economics
2. Financial Accounting
3. Business Mathematics
4. Business Management
5. Business Communication
6. Fundamentals of Computer
7. Environmental Studies

Note : It is compulsory to qualify the paper of Environmental Studies in first year.

Note:1. There are 40 seats in Computer Application, therefore, admission is allowed on merit.

2. Total no. of seats in B.Com. 1st Semester = 160

B.COM. (3RD SEMESTER)

1. Business Regulatory Framework
2. Corporate Law
3. Business Statistics
4. Corporate Accounting
5. Marketing Management
6. Banking and Banking Law (Elective)

B.COM. (5TH SEMESTER)

1. Cost Accounting
2. Taxation Law
3. International Financial Market Operations.
4. Accounting for Management
5. Secretarial Practice (Elective)

INTERNAL ASSESSMENT : For all UG/PG classes 20% of the total marks are earmarked for internal assignment in which 5% marks will be on account of the attendance, 10% for unannounced class Test and 5% for assignment.

MIGRATION : The student from any other University / Board recognized by the M.D. University, Rohtak have to submit his/her Migration Certificate as per MDU directions otherwise late fee of Rs 500/- will be charged as per rules of the University

ELIGIBILITY CONDITIONS FOR UNIVERSITY EXAMS

Every student has to attend 65% of total lectures and secure 25% marks in the Class Tests.

Note: A student will have to be present in practical/science/compulsory/creative/optional subjects. Lectures will be counted till last week before the date of commencement of University Exams. No relaxation will be given in these rules. Those who do not fulfil the above mentioned conditions, will not be allowed to appear in the University exams. Such students can appear in University Exams changing their status from being a regular student to becoming a Distance Education Student.

CHANGE OF SUBJECT / FACULTY

The students of Sem.-I who want to change their subject or faculty, if any, have to submit an application in the office of Controller of Examination within 15 days of the commencement of the session, no request in this regard will be accepted.

REFUND OF FEES

If a candidate after having been admitted to the first year of a course, leaves the course without attending any class and he/she applies for refund of fee within 7 days of the date of admission, the fee paid by him/her shall be refunded after deducting Rs. 1000/-.

Provided that if a candidate after having been admitted to the first year of a course withdraws his/her candidature and the seat vacated by him/her is subsequently filled up from the waiting list, the fee paid by him/her shall be refunded after deducting 15% of the fee paid by him/her subject to a minimum of Rs. 1000/-

Provided still further that if in a similar case, the seat vacated by a candidate is not filled up, the fee paid by him/her would not be refunded.

RETURN OF SECURITY

A student who has been a defaulter or has not informed the college authorities well in time in writing, will not be returned his security. If the security is not claimed after the departure of the student from the college, within six months, this amount would be used for the benefit of the students.

RULES FOR FINE

1. College/University fine would have to be paid in time in the office. Noting down the dates from the college notice board, would be the responsibility of the students.
2. A student who is on leave must make arrangements for submitting fees by due date, otherwise ten rupee per day will be charged as fine from him on expiry of the due date.
3. If a student remains absent from the class, he /she will be charged Rs. 5/- per lecture per day.
4. The name of a student who is absent from the class for 15 days consecutively from the date of depositing fee, would be struck off from the college rolls.
5. Fee would be deposited in cash only . Cheque or draft will not be accepted. Once deposited, fee would not be returned.

RULES OF RAILWAY/ BUS PASS

1. Railway / bus pass will be prepared from Rohtak to the address of the student which is entered by him in his admission form.
2. The student will be solely responsible for any discrepancy if found regarding his / her bus pass at a later stage.
3. Student must consult the concerned clerk in the office for bus pass and must use the Bus pass form given in the prospectus and which could be downloaded from the college website also.

IDENTITY CARD

Every student should get his identity-card ready after admission to the college. It is compulsory for every student to carry his/her Identity Card in the college campus. Whenever he has to borrow a book from Library, to apply for remission of fine or fee, and refund of securities etc., he must have the identity card with him. If it is lost, it should be reported to the office and after depositing Rs. 200/-, a duplicate identity card would be re-issued to the student. The Identity Card is a proof of one's being a bonafide student of the college and should, therefore, be kept with due care.

Scholarships And Aids

Meritorious and poor students are granted half-fee concession/full fee concession. They may apply for it as notified by the college authorities and by the given date. Up to a maximum of 10% of the total strength of the students on roll are eligible to be granted such benefits as per norms.

Principal can also help the needy students from the Student Aid Fund.

There is a provision for State and National-level scholarships and other stipends/loans in the college :

1. Deen Bandhu Sir Chhotu Ram Scholarships, for rural students only.
2. Dr. Ompati Hooda Memorial Charitable Trust Scholarships under which Rs. 5100/- to each topper student of B.A. I, II & III year class and Rs. 5100/- to each male & female best athlete of the college is provided every year.
3. Shri Griwar Singh Memorial Scholarships to deserving 5 Students under which Rs. 5100 to each student of the college is provided every year.
4. Dr. R.K. Memorial foundation Scholarships
5. Wards of Freedom fighters Scholarships
6. Scholarships for Physically challenged.
7. Scholarships for students from Minority category.
8. College SAF Scholarships
9. Scholarships for SC/ST/BC
10. Jat College Alumni Association Scholarships.

* These scholarships are to be awarded to sincere, resolute and brilliant students who genuinely need financial assistance.

* These scholarships are available only for the students who are striving hard in face of adverse circumstances & personal misfortune such as death of one or both parents, serious illness or low income of parents/guardians.

* These scholarships will be used only to pay college fees.

* Applicants must be able to convince Jat College Alumni Association Scholarship Screening and Awarding Committee about their genuine need and proper utilization of the financial aid they expect to receive.

* Jat College Alumni Association expects these Scholarships only to be utilized as a means to tide over the adverse circumstances and move on in pursuit of education so that no brilliant hardworking student is deprived of education for lack of money.

* Application forms of all the above mentioned scholarships are available in the office of the Student Welfare Cell of the college or can be downloaded from the college website.

* Students in need of financial aid must contact Dr. Sangeeta Dalal or any other member of the Student Welfare Cell, as soon as they join the college, so that they can apply well in time.

* Students must pay close attention to the College Notice boards and the College website as detailed information will be displayed there from time to time, regularly.

11. The eligible SC/ST, OBC, PwD students etc. should submit their scholarship form for the Academic year by February for processing scholarship.

Prizes

Students with distinction in academics, sports and cultural activities are awarded prizes and certificates in Annual Prize Distribution Function. Prizes for competitions and activities organised by the Departments/Societies are awarded there and then, on the spot.

A student with multi faceted personality and extraordinary achievements in many fields is awarded Over All Outstanding Achiever of the College. He/she is awarded handsome cash prize and certificate in Annual Prize Distribution Function.

ACADEMIC PRIZES

1. For the purpose of academic prizes, Humanities, Medical, Non-medical, Commerce would be considered separate disciplines.
2. Prize is awarded in each subject with the condition that a student gets a minimum of 60% marks in a particular subject and also gets minimum pass marks in all other subjects.
3. In case a student obtaining highest marks is found ineligible because of the above mentioned conditions (at Sr. No. 2), the student obtaining the next highest marks and fulfilling the above mentioned condition would become eligible for the prize.
4. Prizes shall also be given to all students who stand 1st., 2nd. and 3rd. in the college in different classes in the Annual University Examination with the condition of minimum 60% marks.
5. Students topping in a particular class in the University examination and also placed in the University Merit List shall be awarded by the College Roll of Honour at the time of the Annual College Function. (For details please visit the college website)

CULTURAL ACTIVITIES AND PRIZES

College has actively functional and vibrant "Three Arts Club" for various cultural activities. It facilitates participation of the students in Zonal Youth Festival, Inter Zonal Youth Festival, Inter University Youth Festival, Inter College Competitions, State & National Level Competitions of Cultural Activities. College participates enthusiastically in all the events of Music, Dance, Drama, Fine Arts, Elocution, Literary etc. as organised by MDU, Rohtak. Talent Search Festival is organised, early in the session to involve maximum number of students in cultural activities and to ensure proper selection of the college team for Youth Festival MDU, Rohtak.

- * The College provides ample opportunities for the students to cultivate their interest in cultural activities and show case their talent and participate in Youth Festival.
- * Students are given special incentives and handsome cash prizes for achieving excellence in Zonal, Inter Zonal, Inter University Youth festival, organised by the MDU, Rohtak.
- * College Colour and prizes are also awarded to students declared :- Best Singer (Male), Best Singer (Female), Best Dancer (Male), Best Dancer (Female), Best Speaker, Best Artist, Best Painter in the college.

NSS- Prizes are awarded to Best Camper and Best Volunteer per NSS Unit.

NCC-Prizes are awarded to Best Cadet and for selection in RD Camp, New Delhi.

YRC- Prizes are awarded to Best Camper and Best YRC Volunteers

Library

The college has a central library for the use and benefit of the students, staff members, research scholars and local community. The central library of the college is supplemented by the departmental libraries in the various departments of the college particularly the P.G. Departments.

- * The central library has a rich collection of around 35286 Books apart from the departmental libraries.
- * It subscribes to more than 53 Journals, 39 Magazines and 12 Newspapers in Hindi and English.
- * The library is connected online to e-books and e-journals. It is a member of DELNET and N-LIST.
- * Reference section of the library is very rich as it is well stocked with Encyclopedias, Dictionaries, Atlases and a large number of books by renowned national and international authors or publishers. It caters to the need of the brilliant students, research scholars and teachers and stimulates them intellectually.
- * The library also has a reference service in the form of CAS, SDI and news paper clippings.
- * The central library is a computerized and uses SOUL Software.
- * The OPAC / Library Catalogue allows the users to search any book/journal/dailies/magazines of their choice by author, title, publisher or keyword etc. It has upto date catalogue about the occupancy of the library.
- * Twenty computer terminals have been placed for users for accessing internet facilities.
- * New additions in the library section are displayed on the 'New Arrival Display Rack. Books in great demand for issue can be reserved by any user on the circulation counter.
- * Photocopying service is available for students and staff members from the documents available in the library. Library has a wall paper where students can post and display their poems articles and literary material reading.
- * There is an air cooled & spacious reading hall well equipped with a large number of dailies, weeklies, periodicals and journals on a variety of subjects.
- * There are separate Reading rooms for girls and research scholars.
- * During examinations, library remains open late in the evening. Library may remain open late in the evening if demand is put up by the students.

The Library Development Council is chaired by the Principal, has many staff members and students on board so as to chalk out plans and strategies for the development of the library.

LIBRARY RULES

1. The maximum 2 library books to UG and 3 Books to PG students that can be issued to students of different classes. Reference Books will not be issued.
2. Library books shall be issued only on the production of library tickets and identity cards by the students only for 14 days.
3. Books will be issued for a fixed duration and must be returned to the library on or before the due date. Delay in returning a book will automatically entail a fine of one rupee per day per book.
4. Magazines (excluding those for the current month/week) may also be issued for 2 days. Fines are imposed in the case of late return of magazines/periodicals.
5. Students are not permitted to take books outside without getting them issued.
6. Identity card of a student issued by the library cannot be used by another student. The librarian must be immediately informed in case the identity card is lost.
7. A student himself will be responsible for the books issued on his card. He has to pay for the damage done to books in the form of writing, tearing a page or pages, or in any other manner. The damage will have to be compensated for either in cash or by replacing the damaged book by a new book.
8. If a book is lost, then the concerned student must inform the librarian.
9. A dignified silence must be maintained in the library.
10. All the books must be returned before getting No-Dues at the time of final exams.
11. Entry of the students in the library is allowed only with identity card.

Sports, NCC, NSS, YRC, Magazine, Hostel

SPORTS The college was designated "Mecca of Sports" by the Peer Team of National Assessment and Accreditation council (NAAC) in its Accreditation Report in 2003. The College has won Overall Sports Championship(Men)ofM.D.UniversityRohtakforthepasttwentyoneyears consecutively.

The college provides facilities for the following games besides Athletics : Hockey, Football Basket ball, Cricket, Wrestling, Kabaddi, Kho-Kho, Handball, Boxing, Weight Lifting, Gymnastics, Softball, Baseball, Badminton, Judo, Volley Ball, Corf Ball, Net Ball, yoga, Vovinam Games, Jump Rope and Wrestling and Table Tennis. The college has well maintained play grounds right on the Delhi Road, Rohtak. The college also has a magnificent air cooled Indoor Stadium and a 16 station Gymanasium fully equipped for body building and fitness.

Students participate and win accolades in Inter-College, Inter-University, State, National and even Internationallevel competitions. Annual Athletic Meet of the college is usually held in February. Tomotivate,honourandtoensurezealousparticipation,studentsareofferedmanyincentivessuchas:

- * Admission fees Fee concession for various categories of players and winners. (for details contact Dr. Sukhbir Singh, HOD Physical Education before admission or visit the college web-site.)
- * Free of cost Track suits, Sports Kits, Sports Uniforms, Refreshment and special diets.
- * All the winners are awarded prizes and certificates in the Annual Athletic Meet.
- * Best Athlete (Boy) and Best Athlete (Girl) are awarded trophies, certificates and prizes.
- * Record breakers are also awarded cash prizes.
- * Players are also offered career guidance and counseling so as to avail maximum benefit from the state and central Government policies and schemes.

Sports persons of the college are expected to participate in the various games and sports organized by the college and represent the college if selected in the college team, Inter University and other National level competitions. They must be committed and dedicated to maintain the glorious reputation of the college.

N.C.C. The college maintains 3 platoons of National Cadet Corps (Boys & Girls), which are part of Haryana in which 60 students can get admission. Cadets are provided insurance policies. They can also be members of C.S.D. canteen.

N.S.S. The college maintains 5 units of N.S.S. (3 boys' units and 2 girls' units, each unit having minimum 100 volunteers)which remain active throughout the year, promoting the spirit of social service and patriotism among students. Different activities related to Adult Education, Environment & Pollution, AIDS etc., and other socially productive programmes are organised as a part of the N.S.S. camps.

YRC The college has 7 units of YRC (each unit is having minimum 60 students). The YRC - Volunteers actively participate in various activities with the motto - Health, service and friendship organised by the college as well as M.D. University. They are sent to attend various National Level, Sate Level, District Level and university level camps. First aid training is mendetory for each YRC volunteer.

COLLEGE MAGAZINE The college magazine 'The Heroes' is published once a year. Willing students are supposed to submit their articles to the concerned incharge by a fixed date. Prizes are awarded for the best articles contributed for the various sections of the magazine. The magazine is brought out as a result of the combined efforts of members of the Editorial Board in which students also play a role as Student Editors.

HOSTEL The college has separate hostels for girls and boys. The hostels have : Co-operative mess, Library with reference Books, Magazine and Newspapers, Study Room, Regular Health Checkup, Computers with Internet, Sports facilities, Recreation Room with T.V., Solar Water Heater, Round the Clock availability of the watchmen and supervisors. Residences of the Wardens are in the Campus itself.

Separate Prospectus is available for admission to the hostel.

Training & Placement Cell

The College has full fledged training & placement cell for the guidance and placement of students in different areas.

Objectives :

Analysing and guiding the institute environment to complete development oriented. For this development of language and personality, knowledge, skills, aptitude and attitude of students are the main focus areas :-

1. Giving training on vocal and grammatical use of language.
2. Training on personality through guidance on physical, moral and social aspects.
3. Conduct of different competitions for checking and enhancing the knowledge and skills on technology.
4. Developing practical skills in the lab work and by organizing training in industries during regular course.
5. Giving details of jobs in government, semi-government and private industries/ sectors.
6. To develop entrepreneurship qualities in the students.
7. To develop leadership qualities and to advance their self esteem.

Placement activities:

1. Companies of repute are invited to the institute. Students are guided and helped to reach to particular company of their choice which are not able to visit on campus placements.
2. All possible efforts are made to take the feedback from the companies about the performance of the selected candidates and reasons for the candidates not selected.
3. A comprehensive study and analysis is being carried out by the experts to formulate further work of training and academic policies of the institutions.
4. Focus of training is to prepare and/or fix the placements well in advance.

Ban on Ragging

The instructions for curbing ragging as conveyed by the UGC vide letter No. FA-I/97(CPP-II) dated 7th July, 2001 in view of the judgement of Supreme Court in Civil Writ Petition No. 656 of 1998 'Vishwa Jagriti Mission V/s Centre Govt.' given below shall be adhered to strictly.

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which punishment may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding scholarships or other benefits (ii) debarring from representation in events (iii) withholding results (iv) suspension or expulsion from hostel or mess, and the like, (v) Lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or in disciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to invoke fear or such tension thereof in freshers or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely effect the physiquent or psyche of a fresher or a junior student will be deemed an act of ragging. **Hon'ble Supreme Court of India in SLP (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala & others has ordered that if any incident of ragging comes to notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.**

It is mandatory to submit a self declaration against ragging alongwith the admission form (Attached with the admission form)

Rules

1. Notice-boards have been placed at the main entrance of the College Gate and at some other places in the college to enable students to be in touch with the orders and directives of the Principal and instructions received from the University from time to time. It is the duty of each student to keep him/her self informed of such notices.
2. It is expected from all students to maintain good conduct and discipline in the classes, library, playgrounds and at all functions organised in the college.
3. Smoking is strictly prohibited on the college campus. Strict disciplinary action shall be taken against defaulters.
4. If a student directly or indirectly takes part in any agitation or incites others or holds unauthorised meetings or takes part in activities which, in the eyes of the Principal go against the interests of the college or disturb the discipline, any kind of punishment can be awarded by the Principal to the erring student.
5. After the class is over, boys are expected to wait till the girl students leave the classroom. The girl students should enter classrooms after the boys have entered.
6. Cycles, scooters, motorcycles should be parked in the sheds. Defaulters shall be fined.
7. In order to keep the campus clean, students should make use of dustbins.
8. Acts such as use of foul-language, shouting, hooting; cracker-bursting, throwing water balloons, eve-teasing; possession of any kind of weapon; damaging/stealing of college property, college furniture, items in the library, etc.; carrying mobile phones, radiotransistors etc. in the college are strictly prohibited.
9. If a student wants to meet the Principal for some reason, he should do so during the visiting hours fixed for students.
10. It is expected of students to feel proud of their institution and try to make themselves a source of pride for the institution.
11. Filling of Examination Form is candidate's own responsibility. Information shall be given on the notice board of the college according to university schedule.
12. Any discrimination based on caste, gender, creed, colour, race, religion, place of birth, political conviction, language and disability is strictly prohibited.

Important Contact List for Students

Student must read carefully and can contact the concerned person to seek the required information :

Sr. No. Information About Problem/Issue	Concerned Staff Member To be contacted	Available in
1. University Results/Roll No.	Dr. Rajbir Gulia	Office Controller of Examination
2. Subject Change	Dr. Rajbir Gulia	Office Controller of Examination
3. Internal Assessment	Dr. Rajbir Gulia	Office Controller of Examination
4. Habitual Absentees	Dr. Rajbir Gulia	Office Controller of Examination
5. Legal Literary Cell	Dr. Ashok Khasa	Pub Administration Department
6. EVS	Dr. Ramesh Dabas	Chemistry Department
7. Time Table	(Arts)	Dr. Rajani Geography Department
8. Time Table (Science)	Dr. Dilbag Kadian	Physics Department
9. Time Table (Commerce)	Dr. Dayanand Malik	Commerce Department
10. Library Card	Mrs. Sunita	Library
11. I-Card	Mrs. Sunita	Library
12. Student Activity Cell	Dr. Raminder Hooda	English Department
13. Admission SC/ST/BC	Dr. Shamsher Togaria	English Department
14. Scholarship SC/ST/BC	Dr. Shamsher Togaria	English Department
15. Fees Grievance	Dr. Jagbir Ruhil	Economics Department
16. Ragging	Dr. Ramesh Dabas	Chemistry Department/Staff Room
17. Eve-teasing / Harassment	Dr. Shabnam Rathee	Women Cell
18. Grievance Redressal	Dr. Dilbag kadian	Physics Department
19. Personal Counseling	Dr. Kanta Rathee	Hindi Department
20. Student Welfare Schemes	Dr. Sangeeta Dalal	English Department
21. Youth Festival Dramatics	Dr. Shabnam Rathee	English Department
Fine Arts & Literary Section		
22. Youth Festival	Mrs. Munish Nandal	English Department
23. NCC	Dr. Dilbag S. Dalal	Geography Department
24. NSS (Girls)	Dr. Sushila Dabas	Botany Department
	Dr. Manisha Dahiya	Maths Department
25. NSS (Boys)	Dr. Shishpal Rathee	Physics Department
	Dr. Vivek Dangi	History Department
	Dr. Jasmer Singh	JMC(Department)
26. YRC (Girls & Boys)	Dr. Vivek Dangi	History Department
27. Bus Pass	Dr. Jagatvir Sherawat	Staff Room/Maths Department
28. Career Guidance & Counseling	Dr. Shishpal Rathee	Physics Department
29. College Website	Dr. Meetu Bharti	Physics Department
30. Sports	Dr. Sukhbir Singh Sindhu	Physical Education Department
31. Health Centre	Dr. Manisha Dahiya	Botany Department
32. Common Room (Girls)	Dr. Kamlesh Dalal	Hindi Department
33. Attestation	All Head of the Departments	
34. Library	Mrs. Sunita	Library
35. Late Admission	Sh. O.P. Hooda Head	Clerk Office
36. Hostel (Girls)	Mrs. Saroj Bala	Hindi Department
	Dr. Renu Malik	Chemistry Department
37. Hostel (Boys)	Dr. Vivek Dangi	History Department
	Dr. Jasmer Singh Hooda	JMC Department

जाट शिक्षण संस्थाओं के गौरवपूर्ण 107 वर्ष



A.I. JAT H.M. COLLEGE ROHTAK

COURSE	SEATS	COURSE	SEATS	COURSE	SEATS
Bachelor of Arts	1200	M.Sc. Mathematics	100	M.Sc. Mathematics	100
Bachelor of Science	800	M.A. English	60	M.A. English	60
Bachelor of Commerce	160	M.A. Geography	40	M.A. Geography	40
Bachelor of Journalism & Mass Communication	60	M.Sc. Computer Sc.	60	M.Sc. Computer Sc.	60
Bachelor of Computer Application	200	M.Com	60	M.Com	60
M.Sc. Physics	90	MJMC	40	MJMC	40
M.Sc. Chemistry	90	APGDCA	40	APGDCA	40
		M.Sc. Botany	50	M.Sc. Botany	50
		B.A..(JMC)	60	B.A..(JMC)	60
		B.sc. Sports Science	40	B.sc. Sports Science	40

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