



"In Pursuit of Excellence"

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Office of the Principal  
**All India Jat Heroes' Memorial College, Rohtak**  
'NAAC' Accredited B++  
AFFILIATED TO MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Ref. No.:

Dated: 18-09-2020

**Minutes of IQAC Meeting**

**Agenda:**

- 1) To discuss the corona pandemic situation
- 2) To devise appropriate teaching techniques
- 3) To ensure the wellness of faculty and students

**Minutes of the Meeting**

A meeting of the Internal Quality Assurance Cell (IQAC) was held at 3.30 P.M. on 18-09-2020 in the office of the Principal to discuss the some important issue for the new academic session 2019-20.

The meeting was presided over by worthy Principal Dr. Sangeeta Dalal. Dr. Shabnum Rathee, Dr. Ramesh Dabas, Dr. Ravi Dev, Dr. Rajni, Dr. Rajbir Gulia, Dr. Dayanand Malik, Dr. Sushila Dabas, Dr. Jogender Dahiya, Dr. Surya Parkash, Dr. Meetu Bharti, Dr. Meenal Malik, Dr. Sunita, Dr. Sukhbir Singh, Dr. Vivek Dangi, Dr. Sunil Dalal were present in the above meeting. The quorum of the meeting was fulfilled.

**Action taken Report of Previous Meeting**

- 1) In view of the 5 months lockdown (from March to August 2020) laid down by the central government, IQAC discussed the steps taken by the faculty members as per Haryana Govt. Guidelines such as:
  - Meeting online clases
  - Advising and awaring students, their families about various precautionary measures and recording the wellness.
- 2) IQAC planned a blood donation camp during corona period in cooperation with YRC in the college campus to provide blood units to the Blood Bank of the PGIMS, Rohtak.
- 3) IQAC along with Department of Computer Science of the college arranged an online training under the guidance of Prof. Nasib Singh Gill to discuss the different online platforms such ZOOM, Google Meet, CISCO WebEx etc. to meet the online classes.
- 4) IQAC advised the faculty to make use of the latest technology to meet the online classes regularly as per the time table allotted to them.



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- 5) IQAC appreciated the efforts taken by the faculty members in spreading awareness and recording wellness of the migrant labourers as per the Haryana Govt. Guidelines. Each faculty member using login ID and password on the MIS portal has taken the task of spreading awareness against the pandemic and recorded the data of students, their family and labourers who got infected with the COVID-19. This data has been updated regularly on daily basis on the MIS portal.

**Perspective Plan:**

- 1) In view of the guidelines issued by the central government, it was decided by the IQAC that academic calendar for the current session must be followed online as students are not allowed to attend the classes physically.
- 2) Faculty members are further requested to make online teaching more interesting by conducting/organising online test, online quiz etc.
- 3) IQAC advised the NSS, NCC, YRC, women cell etc. to focus their activities on the issues like: Hygiene, mental wellbeing of students, yoga, and importance of physical fitness, diet chart and nutrition in view of traumatic situation.

Dr. Shabnum Rathee

*Bahar*  
Dr. Ramesh Dabas

*Ravi Dev*  
Dr. Ravi Dev

Dr. Rajni *Rajni*

Dr. Rajbir Gulia

*Dayanand Malik*  
Dr. Dayanand Malik

Dr. Sushila Dabas *Sushila*

*Jogender Dahiya*  
Dr. Jogender Dahiya

Dr. Surya Parkash *Surya Parkash*

Dr. Meetu Bharti *Meetu*

*Meenal Malik*  
Dr. Meenal Malik

Dr. Sunita *Sunita*

Dr. Sukhbir Singh

*Vivek Dangi*  
Dr. Vivek Dangi

Dr. Sunil Dalal

*Dilbag Kadian*  
Dr. Dilbag Kadian  
(Coordinator)

*Sangeeta Dalal*  
Dr. Sangeeta Dalal  
(Principal)