Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ALL INDIA JAT HEROES MEMORIAL COLLEGE, ROHTAK**
Name of the head of the Institution	**Sangeeta Dalal**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**012620274179**
Mobile no.	**9992000182**
Registered Email	**aijhmcollegerohtak@gmail.com**
Alternate Email	**jatcollegenaac@gmail.com**
Address	**NH-10, Delhi Road**
City/Town	**Rohtak**
State/UT	**Haryana**
Pincode	**124001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Dilbag Kadian**
Phone no/Alternate Phone no.	**01262274179**
Mobile no.	**9991633986**
Registered Email	**aijhmcollegerohtak@gmail.com**
Alternate Email	**jatcollegenaac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://jatcollegerohtak.ac.in/uploads/2019/09/AQAR%282018-19%29.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://jatcollegerohtak.ac.in/uploads/2022/05/Academic-Calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period From	Validity Period To
1	B++	81.65	2003	29-Apr-2003	29-Apr-2008
2	B	2.77	2014	24-Sep-2014	24-Sep-2019

6. Date of Establishment of IQAC	**11-Jul-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Orientation programme on exploring e-learning resources and digital libraries in collaboration with the library of the College	06-Mar-2020 2	200
Awareness to minimize use of plastic during the 150th birthday celebrations of Mahatma Gandhiji with help of YRC, NSS, NCC and other cells of the College	02-Oct-2019 7	175
Organizing awareness drives and performing social service i.e. Distribution of grocery items, masks and sanitizers during lockdown in collaboration with Department of Journalism, and YRC Units	31-May-2020 30	100
National Nai Talim seven days camp in collaboration with YRC of the College	08-Oct-2019 7	200
Organized National seminar on Indus-Saraswati Civilization and Heritage of Haryana with Department of History	18-Jan-2020 2	157
International Yoga Day celebrations in collaboration with NSS, NCC, and YRC units of the College	21-Jun-2020 1	145
Regular meeting of IQAC	25-Oct-2019 1	13
Regular meeting of IQAC	20-Feb-2020 1	13
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Strengthening the Girls' Unit of NCC which had been procured in 2018 and making the girls cadet aware of career opportunities in defence and paramilitary forces

Creating awareness among students regarding urgent attention toward environmental conservation through extension lectures, orientation programmes, poster competitions

Coordinated among faculty members to carry out duties assigned by Haryana govt during the pandemic such as making phone calls to migrant labourers, and students and providing them essential items for living.

Organization of social service camps such as blood donation, distribution of grocery items, masks and sanitizers

Providing training to teachers through Whatsapp or whatever feasible mode to make them proficient in usage of digital platforms such as Google Meet, Webex, and Zoom so that the teaching-learning process can be taken up during the lockdown. Each and every student was also contacted through the WhatsApp groups to boost their morale in such unprecedented situations.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
The process to introduce B.Sc. in Sports Science will be initiated in the current session.	B.Sc. in Sports Science was introduced in the academic session as expected.

Plan to organize various events during the academic session such as awareness about digital and eLearning resources, celebration of science day particularly emphasizing the need of environmental consciousness, arrangement of extension lectures	Orientation programme for staff and students was organized to aware them about usage of eLearning resources, also national science day was celebrated focussing on environmental awareness, extension lectures were organized in collaboration with Department of Journalism, YRC, NSS, and NCC Units and Committees
To provide training to teachers to encourage use of smart class rooms and modern teaching aids.	Due to sudden outbreak of Covid pandemic, IQAC rather than emphasizing on usage of smart classrooms, together with Department of Computer Science, Department of Journalism and Mass Media, YRC, and NSS of the College organized online lectures, orientation programmes to create awareness about available digital platforms such as Google Meet, Webex, Zoom to ensure smooth conduction of classes
To provide suggestion to the administrative authorities and construction committee of the College for construction of a New building that would meet the criterion of a smart and modern infrastructure in place of the demolished block and acceleration to complete the ongoing construction of a new floor	Demolition work got completed and process for construction of a new floor in already existing building was accelerated.
Planning about the preparation of SSR of the College in view of the upcoming NAAC inspection	Covid protocols and situation served as constraints to prepare for NAAC Accreditation, however IQAC in such a crucial times tried to keep interaction with students sustaining by organizing online programmes such as celebrated international yoga day, organized awareness programmes about SVEEP, extension lectures, and many competitions. Distribution of necessary items such as groceries, sanitizers, and masks involving a few selected local volunteers and incharges of NSS and YRC was also done during lockdown. In addition, as per the guidelines of the Government of Haryana, IQAC directed teachers to contact students as well as migrant labourers of Haryana during covid lockdown through onetoone correspondence via mobile calls.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Advisory Council of the College	31-May-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	02-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Personnel Management System has been constituted to maintain all the information and details of the staff. It includes personal details for ID Cards, leave records, seminars and workshops attended, books authored, research publications, and other academic and nonacademic contributions made by the faculty members. The Attendance Management System maintains the data for attendance of students, teachers, and departments. The institute is planning to develop a digital information system in the next few years so that all the information can be easily accessed and data processing becomes facile.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes, the institution possesses a potential mechanism to ensure well-planned curriculum delivery. AIJHM college, affiliated with Maharshi Dayanand University (MDU) Rohtak, follows the curriculum designed by the University and adopts diverse teaching methods and strategies to ensure quality education for the students. The vision, mission, and objectives emphasize on holistic development of the students to empower them with skills and competency to meet the challenges of society. At the beginning of each academic session, the workload committee finalizes the workload and gets it approved by the competent authorities. The timetable committee prepares the timetable of all the courses and assigns it to the teachers (Permanent, SFS, and contractual faculty) for facile completion of the syllabus in time. The links for the scheme and

syllabus are displayed on the College website to provide a direct connection to the MDU syllabi Portal. The administrative authorities ensure the timely beginning of the academic session as per the declared schedule of the University and supervise the functioning of different committees such as IQAC, University Work Committee, and Time-table Committee to regulate the efficacy of curriculum delivery throughout the session. Each department holds meetings for lesson plans, assignments, evaluation through internal assessment, and for effective conduction of the classes. The college provides a supportive and conducive atmosphere and with the guidance of the Principal, the college is striving hard to maintain academic excellence. The College has well-equipped laboratories and classrooms and a well-stocked library connected with e-learning resources to ensure web-based facilities and access to other library databases. Teachers, as well as students, utilize these facilities to update their knowledge. Extension lectures and invited talks are also arranged from time to time where academicians and industrial experts are invited to share their knowledge and impart education in their respective fields to strengthen the teaching-learning process. For evaluation also, the College follows the affiliating university guidelines. The internal evaluation committee plans methodologies for the continuous evaluation of students as per MDU rules. The systems have been structured in a way to maintain uniformity, transparency, standard, and quality during assessments of students. The evaluation criterion is regularly displayed on the notice boards. The final evaluation is done by the University as per the already announced schedule mentioned in the academic calendar of the session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Sports Science	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Physics, Chemistry, Mathematics,	01/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	39
MSc	Botany	37
MSc	Computer Science	53
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college employs a systematic feedback mechanism to harness its effectiveness. It understands its accountability to society at large. The college makes many efforts to ensure transparency and become culturally sensitive. Feedback was obtained from all the stakeholders namely students, faculty members, Parents, and Alumni through the forms specifically designed and generated by IQAC for the said purpose. Students feedback was collected from the students of both the UG and PG courses during the academic session. The suggestions and problems mentioned by them were discussed in the meeting of the Advisory Council of the College, and remedies were devised. Student representatives in the IQAC committee were asked to follow up on the issues of concern. Feedback collected from parents was circulated in the respective departments and measures were taken to solve their queries. Alumni feedback was collected by the college alumni association on the day of the Alumni meet and also through online mode as well as informally. Their views, suggestions, and ideas were also kept in mind while taking the decisions in the College. As per their willingness, some of the alumni were also invited to share their life experiences that how college has contributed to enriching their lives. Feedback from teachers was collected at the end of the academic session. Comments received on varied aspects such as services offered on the college campus including canteen, laboratory, library, administration, and academics were thoroughly discussed. Feedback given regarding curriculum designing and delivery was also conveyed to those faculty members who had been members of the University Board of Studies. Strengths and weaknesses of the college as identified through feedback collected from all the stakeholders were discussed and measures were adopted to improve upon the shortcomings. In addition, an action plan was also chalked out for further improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BA	Arts	1260	6534	1199
BA (Journalism)	Journalism and Mass Communication	60	67	60
BSc	Medical	160	306	160
BSc	Non-Medical	640	877	634
BCom	Commerce	160	200	153
BSc	Sports Science	40	75	40
BCA	Computer Applications	200	273	165
MA	English	60	302	60
MA	Geography	40	407	40
MA (Journalism)	Journalism and Mass Communication	40	103	33

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	6470	1128	99	27	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
102	70	27	8	1	18

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the institution has developed a mentoring system. Each faculty member whether permanent or temporary serves as a mentor. A group of students is allotted to each mentor who in turn is supervised by the Chief mentor. Senior faculty members or heads of the departments act as chief mentors. A chief mentor supervises and monitors the mentoring groups through online and offline modes. All the notices, information, and guidelines are disbursed through Whatsapp in the mentoring groups. The efficiency of the mentoring system can be analyzed right from the beginning of the academic session when a group of students are assigned to a particular faculty member and are told that they have to contact their mentor throughout the program. The duty of the mentor is not only to provide guidance for studies but also goes on to include every aspect so that intellect and vision of the students can be raised. The mentors are asked to be accessible and approachable to the students so that mutual trust is developed and students feel free to discuss any of their issues. The help and guidance may vary from starting through filling various forms to complex projects. Keeping the students on track, emotionally and

mentally, is another task for the mentors, as both the factors are potent enough to mislead and cause failure. Thus, staying in touch with the parents is also necessary to keep a constant check on the overall progress of the students. In addition, the mentors also communicate with fellow faculty members to keep an updated track record of performance, challenges, and opportunities that in turn benefit their students. The academic committee of the institute discusses the mentoring-related issues at least once a semester and suggests measures for improvement if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
7598	126	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
81	65	16	0	58

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Vivek Dangi	Assistant Professor	Merit Certificate By Indian Red Cross Society, Haryana State Branch
2020	Dr. Vivek Dangi	Assistant Professor	Certificate of Appreciation by Pt. B.D. Sharma, P.G.I.M.S., Rohtak Haryana Blood Transfusion Council, Panchkula
2020	Principal, A.I.J.H.M. College, Rohtak	Principal	Nominated as Zonal/District Convener for Youth Red Cross Committee for two years i.e. 2020-21 21-22 By. University Youth Red Cross, M. D. University, Rohtak.
2020	Dr. Vivek Dangi	Assistant Professor	Certificate of Appreciation by Deputy Commissioner, Rohtak
2019	Dr. Munish Nandal	Associate Professor	Certificate of Appreciation by Deputy Commissioner Rohtak for contribution as Duty Officer in State level

			celebrations of 5th International Yoga Day
2019	Dr. Munish Nandal	Associate Professor	Invited guest for participating in an awareness Car Rally organized by Dainik Jagran Newspaper team
2019	Dr. Manisha	Assistant Professor	Certificate for Best Poster Presentation in the 2nd National Conference on Science and Technology: Rural Development organized by Department of Chemistry, M.D. University Rohtak from October 14-15, 2019
2020	Dr. Anil Narwal	Associate Professor	Certificate for Best Poster Presentation in the 1st International Conference of Indian Science Congress Association-Rohtak Chapter on Science and Technology: Rural Development organized by Department of Chemistry, M.D. University from March 4-5, 2020
2020	Dr. Munish Nandal	Associate Professor	Honoured by District Administration,Rohtak on 8th March 2020 on the occasion of International Womens Day for contributing towards women awareness
2020	Dr. Munish Nandal	Associate Professor	Certificate of Appreciation by District Administration Rohtak for organizing and creating awareness

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	511	6th Semester	26/10/2020	11/11/2020
BCom	507	6th Semester	01/12/2020	22/12/2020
BSc	510	6th Semester	22/10/2020	10/11/2020
BSc	510	6th Semester	24/10/2020	10/11/2020
BA (Journalism)	15515	6th Semester	24/10/2020	08/11/2020
BCA	506	6th Semester	19/10/2020	05/11/2020
MSc	716	4th Semester	24/09/2020	13/10/2020
MSc	999	4th Semester	19/09/2020	08/10/2020
MSc	740	4th Semester	22/09/2020	09/10/2020
MA (Journalism)	741	4th Semester	28/09/2020	03/10/2020
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The A.I.J.H.M College is affiliated with the M. D. University, Rohtak. It follows the syllabus prescribed by the University and ensures amendments and changes in the syllabus made by the Board of Studies of the University from time to time. According to the recent guidelines, internal assessment marks are distributed over assignments, class tests, and attendance. The students are introduced to the detailed syllabus of their course with the minute details of chapters at the very beginning of the session. Focus relies on completing the syllabus in time. And once a selected portion is completed, students are informed to get ready for the test. Teachers also provide ideas about possible questions. A detailed discussion about the objective questions related to the topic at hand is carried out to ensure conceptual understanding of the subject. The performance of students in these tests is analyzed to track their progress and to identify weak students. Evaluation is done both in theory and practical examinations. The students are also given feedback about their performance on tests and are motivated to channelize their studies in an effective way to score better next time. Students are able to assess their performance themselves through this continuous evaluation system in advance of their appearance for the University examinations. The schedule for conducting the main examinations is announced by the University. In the process of continuous internal evaluation, the teachers hold interactive sessions with the students along with the internal tests to help them identify their weaknesses. They are asked to submit assignments on the topic which they find difficult so that a vast and detailed study about a particular topic will enhance their knowledge as well as confidence. Students are constantly encouraged to attend classes regularly. In fact, the concrete process of internal evaluation helps us to estimate the academic performance of each student in an effective manner.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution strictly adheres to the schedule as specified by the affiliating University in the academic calendar of the session. The academic calendar is displayed on the website of college at the beginning of the academic session. The college chalks out the effective work plan to follow the academic calendar. Thus, it ensures advance planning at the ends of the teachers so that effective teaching can be done. The pre-defined schedule enables the teachers as well as students to prepare for internal/external evaluation. The assessment of the students is carried out for various components – theory examination, practical examination in case of science subjects, assignments, and class tests. These class tests and assignments are announced in advance to avoid undue pressure of examinations on students. This internal evaluation is followed by the main theory and practical exams that are conducted by the University. Every academic year is divided into two semesters which further consist of 16 weeks. The first Continuous Internal Examination (CIE I) also known as MID I along with the Lab Internal 1 is conducted after 8 weeks of class teaching. CIE II (MID II) and Lab Internal II are conducted after 16 weeks of classroom work. Within the above-mentioned one-semester term, the specified syllabus is taught to the students. They are then examined for the same syllabus by the University at the end of each semester. To ensure the implementation of the academic calendar of the University, each teacher follows a strict agenda that is discussed and approved by the head of their respective department. This is followed by the preparation of a lesson plan focussing on the day-to-day division of topics and chapters. This allows the managing of time to ensure regular and effective monitoring of the performance of the students. The students are given plenty of time before the examinations as well to prepare and resolve their doubts if any. In case the University communicates any amendment in the schedule, the college also enforces the same. For effective synchronization with the affiliating University, in any condition, the academic calendar is followed by the College.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://jatcollegerohtak.ac.in/uploads/2022/06/Syllabus-Course-outcome-Program-outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
511	BA	Arts	1055	687	65.11
507	BCom	Commerce	133	84	63.15
510	BSc	Science	666	432	64.86
15515	BA (Journalism)	Journalism and Mass Com munication	30	22	73.33
506	BCA	Computer Application	81	62	76.54
716	MSc	Mathematics	88	75	85.22

999	MSc	Chemistry	93	83	89.24
740	MSc	Physics	88	73	82.95
741	MA (Journalism)	Journalism and Mass Communication	23	13	56.52
1021	MSc	Botany	51	49	96.07

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://jatcollegerohtak.ac.in/uploads/2022/06/Student-Satisfaction-Survey-Report-2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Not applicable	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Extension lecture on Hindi Bhasha ki upyogita aaj ke sandarbh mein	Hindi	14/09/2019
Extension Lecture on Suchna Takneek aur hindi bhasha	Hindi	14/09/2020
Special lecture on Hindi Journalism Day	Journalism and Mass Communication	30/05/2020
Online lecture on politics and media	Journalism and Mass Communication	23/06/2020
Information technology and Hindi language	Journalism and Mass Communication	14/09/2020
Training program for conducting online classes	Computer Science	10/08/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
None	Nil	Nil	01/12/2021	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	01/12/2021

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	0
National	Political Science	1	5.05
National	Computer Science	1	6.2
International	History	1	0
International	Physics	4	3.75
International	Commerce	1	6.3
International	Mathematics	5	1.33
International	Hindi	1	5.11

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Physics	5
Public Administration	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Free- standing flexible multiwalled carbon nanotubes paper for	Meetu Bharti	Journal of Power Sources	2020	20	BARC Mumbai and AIJHM College Rohtak	19

wearable thermoelectric power generator							
High energy electron beam induced improved thermoelectric properties of PEDOT-PSS films	Meetu Bharti	Polymer	2020	8	BARC Mumbai and AIJHM College Rohtak	8
Evaluation of AODV and DYMO Rooting Protocol using generic Micaz and Mica motes Energy Conservation Models in Awsn with Static and Mobile Scenario	Deepak Sharma	Scalable computing-Practice and Experience	2019	6	MD University Rohtak	6
Investigations On Key Aspects of Solution Growth I-Alainine Strontium Chloride Trihydrade Single Crystal For Non-Linear Optical And Photonic Applications	Shish Pal Rathee	Solid State Communications	2020	1	AIJHM College Rohtak	1
The Effect of Slip Velocity on	Rajbala Rathee	International Journal of Applied Mechanics	2019	9	AIJHM College Rohtak	9

Title of the Paper	Name of Author	Title of journal	Year of publication		Department / Institution affiliation	
Unsteady Peristalsis MHD blood flow through a constricted artery Experiencing Body Acceleration		and Engineering				
Stability of Fixed Points Sets of Generalized Multivalued ?-? Contraction of Ciric -Berinde Type	Anita	Italian Journal of Pure and Applied Mathematics	2019	3	Department of Mathematics, M.D.U. Rohtak	3
Some common fixed points results for three mappings with compatible pairs on vector values spaces	Rahul Hooda	International Journal of Advanced Science and Technology	2019	0	Department of Mathematics, M.D.U. Rohtak	0
Coupled fixed points theorems in vector b-metric space	Rahul Hooda	International Journal of Recent Technology and Engineering	2019	1	Department of Mathematics, M.D.U. Rohtak	1
Thermoelectric power generation from the perspective of conducting polymers	Meetu Bharti	AIP Conference Proceedings, 2265, (2020), pp. 030339	2019	1	AIJHM College Rohtak	1

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as

					excluding self citation	mentioned in the publication
Free-standing flexible multiwalled carbon nanotubes paper for wearable thermoelectric power generator	Meetu Bharti	Journal of Power Sources	2020	8	19	BARC Mumbai and AIJHM College Rohtak
High energy electron beam induced improved thermoelectric properties of PEDOT-PSS films	Meetu Bharti	Polymer	2020	8	8	BARC Mumbai and AIJHM College Rohtak
Evaluation of AODV and DYMO Rooting Protocol using generic Micaz and Micamotes Energy Conservtion Models in Awsn with Static and Mobile Scenario	Deepak Sharma	Scalable computing - Practice and Experience	2019	6	8	MD University Rohtak
Investigations On Key Aspects of Solution Groth I-Alainine Strontium Chloride Trihydrade Single Crystal For Non-Linear Optical And	Shishpal Rathee	Solid State Communications	2020	1	1	AIJHM College Rohtak

Photonic Applications						
The Effect of Slip Velocity on Unsteady Peristalsis MHD blood flow through a constricted artery Experiencing Body Acceleration	Rajbala Rathee	International Journal of Applied Mechanics and Engineering	2019	1	9	AIJHM College Rohtak
Stability of Fixed Points Sets of Generalized Multivalued ?-? Contraction of Ciric -Berinde Type	Anita	Italian Journal of Pure and Applied Mathematics	2019	1	3	Department of Mathematics, M.D.U. Rohtak
Some common fixed points results for three mappings with compatible pairs on vector values spaces	Rahul Hooda	International Journal of Advanced Science and Technology	2019	0	0	Department of Mathematics, M.D.U. Rohtak
Coupled fixed points theorems in vector b-metric space	Rahul Hooda	International Journal of Recent Technology and Engineering	2019	0	1	Department of Mathematics, M.D.U. Rohtak
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi	7	28	0	0

nars/Workshops				
Presented papers	18	53	0	0
Resource persons	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Seven Day Special Camp	NSS Units AIJHM College, Rohtak and Govt. High School Garhi Bohar in Collaboration with adopted Village Garhi Bohar	5	250
Cleanliness and Environment Protection Rally at Village Garhi Bohar	YRC Units AIJHM College Rohtak	1	150
Rural Health Camp at Village Rurki District Rohtak	YRC Units AIJHM College Rohtak	2	30
Tree Plantation Drive	NSS and YRC Units AIJHM College Rohtak	10	235
Covid Awareness training online	NCC and Department of Personnel and Training GOI	1	30
Blood donation camp	YRC and NSS Units AIJHM College Rohtak	16	86
150th birthday celebrations of Gandhiji	NSS Units AIJHM College Rohtak	5	175
SVEEP Awareness Rally	YRC Units AIJHM College Rohtak and NSS MDU Rohtak	3	100
International Yoga Day	NCC Girls Unit in collaboration with 1st Haryana Battalion	1	20
Har Ghar Yoga Campaign	NSS Units AIJHM College Rohtak under aegis of DGHE Haryana	5	145

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best NSS Volunteer at District Level	NSS MD University Rohtak	1
YRC	Certificate of Appreciation for Contribution in Corona Pandemic to Vivek Dangi Assistant Professor A.I.J.H.M College, Rohtak	Deputy Commissioner Rohtak	0
YRC	Fulfilment of the Criteria for Sir Jean Henry Durant Trophy for Best College in YRC Activities	State Government	0
YRC	Certificate of Appreciation on the occasion of World Blood Donars Day to Vivek Dangi Asst. Professor A.I.J.H.M College, Rohtak	Pt. B.D. Sharma University of Health Sciences, Rohtak, Haryana	0
YRC	Nomination of Zonal/District Convenor for Youth Red Cross Committee	YRC MD University Rohtak	0
SVEEP Awareness	Certificate of Appreciation to Dr. Munish Nandal, Associate Professor of English for creating awareness about SVEEP Programme	District Administration Rohtak	0
International Yoga Day Celebrations	Certificate of Appreciation to Dr. Munish Nandal, Associate Professor of English for performing as Special Duty Officer on International Yoga Day	District Administration Rohtak	0
International Women Day	Award of Honour to Dr. Munish	District Administration	0

	Nandal, Associate Professor of English for working towards women awareness	Rohtak		

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NCC	Department of Personnel and Training GOI	COVID Awareness training Online	1	30
NCC	NCC Girls UNIT in collaboration with 1st Haryana Battalion and NSS of the College	International Yoga Day	1	100
NCC	NCC Girls UNIT in collaboration with 2nd Haryana Battalion	Tree Plantation Drive	1	30
NSS	NSS AIJHM College Rohtak	Rally and Pledge Programme under SVEEP Campaign	5	220
NSS	NSS AIJHM College Rohtak	One Week Swachh Bharat Mission(150th Birth anniversary of Mahatma Gandhiji)	5	175
YRC	YRC, AIJHM College Rohtak	Cleanliness and Environment Protection Rally at Village Garhi Bohar	1	150
YRC	YRC, AIJHM College Rohtak	Rural Health Check-up camp at Village Roorki, Rohtak	2	30
YRC	YRC and NSS Units AIJHM College Rohtak	Organization of Blood Donation Camp	16	86

NSS	NSS Units and DHE Haryana	Har Ghar Yoga Campaign	5	145
YRC	YRC AIJHM College Rohtak	Camping against Plastic	6	300
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
None	None	None	01/12/2021	31/12/2021	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
None	01/12/2021	None	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
60	57.45

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Existing
Others	Existing

Others	Existing
Others	Existing
Others	Existing
Others	Existing
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	30980	984744	481	304891	31461	1289635
Reference Books	26986	880281	142	125667	27128	1005948
e-Books	100	22000	0	0	100	22000
Journals	58	73625	53	7677	111	81302
e-Journals	100	20000	0	0	100	20000
CD & Video	10	3565	0	0	10	3565

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
None	None	None	01/12/2021

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	271	3	10	2	1	16	10	100	0
Added	3	4	4	0	0	0	0	0	0
Total	274	7	14	2	1	16	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Not Applicable

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6	3.58	55	49.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution understands the need and importance of the infrastructure for an efficient teaching-learning process. We are having good infrastructure and strive to preserve it for the use of current and future stakeholders in a responsible and sustainable manner. The college has a well-established mechanism and set procedures for maintaining and utilizing the physical, and academic support facilities. Adequate utilization of resources is ensured to carry out curricular, co-curricular, and research activities. A detailed delegation of duties is made through a comprehensive system of committees. The committees like the IT infrastructure Committee, Library Committee, Sports Committee, Building Maintenance Committee, and the Purchase and Stock verification Committee function independently for their allotted work under the overall supervision of the Principal. Regular cleaning, proper garbage disposal, landscaping, and maintenance of lawns are done by Class four Employees under the supervision of the respective committees. Laboratory: There are fully equipped spacious laboratories with all necessary apparatus available that enable students to learn through practical applications. The teaching and Non Teaching faculties of the departments regularly audit and physically inspect the equipment in a routine manner. Library: The library is spread over two floors and has a good collection of books and journals. The library is equipped with CCTV cameras to prevent pilferage and have overall monitoring and surveillance. The students are motivated to make a habit to visit and study in the library. The library makes efforts to add the latest collection of books and journals every year. The library is fully automated and it has an OPAC Electronic Resource Management package for e-books and e-journals. Entire college premises are Wi-Fi enabled and each and every student and staff member has access to the same. The maintenance and stock verification of library books are done by the Library committee. Sports Complex: The sports facilities are made available to each and every student. The guidance of the faculty members of the Department of Physical education helps them to explore their potential in various sports. The College provides facilities for the following sports: Athletics, Cricket, Football, Hockey, Volleyball, Table-Tennis, Weight-lifting, Boxing, Powerlifting, Archery, Yoga, Basket Ball, Net Ball, Badminton, Ball Badminton, Woodball, Base Ball, Soft Ball, Handball, and Kabaddi. The Sports Committee makes an annual sports calendar which includes the schedule of various inter-departmental tournaments, summer and winter camps, and the Annual Athletics Meet. Computers: The College constantly upgrades its IT

infrastructure as per the requirements assessed from time to time. The Institution also ensures that all the students are provided with adequate IT infrastructure. The computers and other lab facilities are used by all the enrolled students in the practice groups. Maintenance and repairing of IT infrastructures such as computers and internet facilities are done by outsourcing. Classrooms: The classrooms remain occupied daily throughout the study hours and the timetable is so adjusted that their maximum utilization is ensured. The college auditorium and other large classrooms are used very frequently to conduct co-curricular and extra-curricular activities throughout the year.

http://www.jatcollegerohtak.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Dr. Radha Krishnan Memorial Foundation Scholarships	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship	225	4130723
b)International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Har Ghar Yoga Campaign	21/06/2020	165	NSS, YRC, Second Haryana Girls Battalion
Workshop on Women Safety and Self Defence	27/09/2019	117	YRC, AIJHM College and YRC, M. D. University
Professional First Aid Training	16/10/2019	35	YRC, AIJHM College
Workshop on Stress Management	27/02/2020	12	YRC, AIJHM College and YRC, M. D. University
Extension lecture on Diagnosis, Management, and Protection of COVID 19	08/05/2020	10	YRC, M. D. University and PGIMS, Rohtak

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	None	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
None	0	0	None	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	233	BA/BSc/BCom	Respective departments	AIJHM College Rohtak	PG Courses

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	Institutional	300
National Science Day Celebrations	Institutional	150
Competitions during Women Day Celebrations	Institutional	180
Har Ghar yoga campaign	Institutional	145

Online essay competition on Right to Information Act	Inter-College	24
Competitions during Mahatma Gandhi 150th Birth Anniversary Celebrations	Institutional	175
Poster competition on World Aids Day	Institutional	50
Competitions to aware about SVEEP Programme	Inter-College	45
Mathematics quiz (PG and UG Level)	Inter-College	90
Online Poster Making on Road Violence	State	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	National	1	Nill	Not Available	Aman
2019	Second	National	Nill	1	Not Available	Jatin
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no student council in the college. Though the government of Haryana has permitted elections for student councils yet students at the college did not contest. However, the college has a student activities cell that is very active. A lot of societies are constituted such as literary society, arts, and cultural society, and mathematical society to carry out academic, cultural, and other support activities of the college. There is good coordination among the societies and in collaboration with respective committees, the student activities cell helps in the smooth functioning of the colleges cultural, academic, and administrative bodies. Each of these societies has five student representatives as its members. In addition, various cells such as IQAC, Library Advisory Committee, College Magazine Committee, Discipline Committee, and Hospitality Committee have students' representatives. These activities not only groom the personality of the students but lay a multi-dimensional impact on their development and lives. Various departments such as the Department of Computer Science, the Department of Journalism, and Mass Communication have active participation of their students in the college functions and activities. Such involvement of students at all the stages not only develops a sense of belongingness and sensitivity towards the institute in students but also motivates the other students to become part of students' activities cell. During the Covid pandemic, our students understanding the criticality of situations arranged mass awareness programs, actively participated in blood donation camps, and contributed to all the college on-campus and online

activities. YRC, NSS, and Students' Activities Cell members distributed masks, sanitizers, and grocery items to needy people. Their experience as student representatives helped them in public dealing and carrying out their duties effectively.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

450

5.4.3 – Alumni contribution during the year (in Rupees) :

34300

5.4.4 – Meetings/activities organized by Alumni Association :

1. Meeting to extend help to some needy students, 2. Helped in the organization of extension lectures 3. Extended help in distributing masks, sanitizers, grocery items among local community

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization of power and participative management ensure the realization of the vision and mission of the college in a congenial manner. The college administration and the Principal ensure that power is delegated at each and every step of policymaking, planning, execution, and evaluation. Powers have been decentralized through the advisory council and internal quality assurance cell of the College. The Advisory Committee is given complete decision-making powers in matters of strategic planning and execution. All major policy decisions and future action plans are discussed and finalized by the Advisory Committee, IQAC, and other concerned committees, all of which comprise senior faculty members. The IQAC of the college has members from the management, alumni, administrative office, student representative, industry, society, and experts from chosen fields in order to ensure participative management. The promotion of participative management by the college is reflected in the overall constitution and working of the institution. Each department of the college enjoys operational autonomy in terms of day-to-day working in terms of both academic and non-academic. Heads of the departments have full freedom regarding the following: Time-Table and Association Activities. All subject associations and other clubs/associations in charge also enjoy autonomy in the day-to-day working and organization of various events. To promote the participation of the staff in policy making and decision making, regular meetings are conducted wherein the faculty are given an opportunity to express their views.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Industry Interaction / Collaboration	The college has special focus on academia industry interaction/liaison for which it continuously strives through its Career counselling and Placement cell. Industrial tours to local industries are organized by the college to facilitate skill and knowledge application and enhance availability of internship and employment opportunities to students. Eminent experts from industry, educational and research institutions are invited for delivering talks for the benefit of students. Students are encouraged to participate in job fairs to gain latest market requirements and trends in job market.
Examination and Evaluation	Examination related information such as schedule for filling the examination forms, examination timetable, results etc. is displayed on the college website and notice board. College ensures that all Examination related rules and regulations of the University are strictly followed. College has introduced ICT enabled changes prescribed /introduced by the University such as submission of online examination forms, results, etc. Examination and evaluation, though, governed by MD University Rohtak, are kept in proper check through classroom tests, assignments and various in-house competitions. Internal Assessment is made through the classroom tests and assignments.
Research and Development	The college administration emphasizes on organizing research workshops, lectures etc. for both teachers and students. College administration also encourages teachers to indulge in research work, complete higher studies, attend conferences and faculty development programs, and publish papers.
Library, ICT and Physical Infrastructure / Instrumentation	The College library encourages students to utilize the vast collection of text and reference books. First-year students are introduced to library decorum, rules, and regulations through orientation programs at the beginning of the academic session. Book exhibitions, book fair as well a tour of the University library is arranged to acquaint the students with the importance of reading. They are also taught to make access to e-learning

	resources. The college library has a digital section with an internet facility in computers which can be used by the students as per their demands or prior-mentioned requests. Whereas demand for books/ICT resources or augmentation in physical infrastructure is duly met depending upon the funds availability.
Human Resource Management	The college follows decentralized modes of functioning and works through duly appointed committees. It practices transparency and accountability in the mechanisms being followed. Frequent meetings and interactions are held with stakeholders to share views and advice them. To ensure the efficient working of the system, the administration undertakes random checking. The college has a well-defined structure to record, monitor, and assess the performance of employees. The college has a Grievance cell and system to redress complaints of teaching, non-teaching staff, and students. With timely facilitation of entitlements remedies of grievances and appreciation of tasks, the college ensures reconciliation of individual situations with institutional mechanisms. Teachers are encouraged to participate in specific training programs like induction programs, refresher courses, faculty development programs, and workshops. IQAC conducts the periodical academic audits. For the recruitment of teaching and nonteaching staff, the college adheres to the guidelines of UGC as adopted by the state government.
Admission of Students	Admissions are made on the basis of academic merit through a fully automated and online process managed and controlled by Director General Higher Education, Haryana. The admissions are made as per government policy in an equitable and transparent manner which results in minimum grievances from the aspirants. Multiple checks at the College level, University level, and the government level have ensured a dispute-free and smooth admission process. Merit lists are displayed by the DGHE, Haryana as per the already declared and announced schedule. After confirmation of merit list, students seeking admission visit the college for documental

	verification. Provisional admissions are confirmed only after document verification in the concerned college. The class mentors maintain students' profiles and monitor academic growth. The college organizes orientation programs for the fresher students to make them aware of various scholarship programs, examination schedules, time-table, sports, and other extension activities.
Curriculum Development	The college is affiliated with MD University Rohtak and strictly adheres to the syllabi framed by the University Boards of Studies. However, college teachers who are members of Boards of Studies (BOS) make valuable suggestions based on their interaction with Chairperson. The college always implements the modified curriculum as and when issued by the University.
Teaching and Learning	The curriculum for each subject is prescribed by the affiliating university. At the beginning of each semester, the timetable is prepared by the timetable committee and when it is assigned to the concerned teachers, lesson plans are formulated for each subject. The classroom teaching is supplemented by presentations, group discussions, lab work, field visits, remedial classes for weak students, etc. In addition, invited lectures by external experts from various fields are organized by different departments. There are provisions for at least two assignments and two class tests in each semester for each subject which help in the assessment of internal evaluation. The teaching also includes practicing question banks to prepare the students for external evaluation organized by the University at the end of every semester. However, during the unprecedented times of COVID-19, classroom teaching was modified according to the needs of those crucial times. Teachers use Google classroom in addition to other ICT tools including YouTube for online classes. Some teachers prepare and upload educational YouTube videos regarding syllabi topics.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Finance and Accounts	The college has formulated a Budget and Expenditure committee to manage the available financial resources and to ensure monitoring and utilization of funds. Salaries of the employees are transferred electronically to their respective accounts. Moreover, grants received from various agencies such as DST, UGC, Director General Higher Education, and other sponsoring organizations are also managed and channelized electronically.
Administration	The mechanism for e-governance in College administration is being explored. All the official communications of the college are carried out via WhatsApp groups and official e-mail ids. In addition, attendance for both the teaching and non-teaching staff is marked through Aadhar enabled biometric system. Efforts are also being made for marking online attendance of the students of the College.
Student Admission and Support	The admission process is highly structured and admissions are done through Director General Higher Education, Haryana admission portal. The staff members assist the students to upload their data and filling out the application forms. ICT facilities are provided to the students for filling out admission and examination forms. Important information is notified via Whatsapp groups, the College website, and also via notice boards. Moreover, during the Covid times e-governance showed its need and importance as digital platforms were the only means that could be resorted to sharing information, and providing counselling, and support to the College students.
Examination	Examinations forms for the University examinations are filled online and all necessary information and guidance is provided to the students by IT Cell of the college. Computer with internet facilities are provided to help the students. While all the important information regarding examination schedule and results is displayed on college website.
Planning and Development	Efforts are being made to implement e-governance in the planning and development of the College. The College

is devising a mechanism for online e-tendering and purchase. The admission process has been made completely online except for fee collection. Information regarding important college events and activities is displayed on the College website. Emails have become an integral part of communication. After the Covid hit this year, Whatsapp and online platforms such as Google, and Webex became the main medium of dissemination of information among students as well as teachers.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	None	None	None	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Training for conducting online classes	None	10/08/2020	10/08/2020	65	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term course	1	10/05/2020	16/05/2020	7
Faculty Development Programme	4	14/05/2020	20/05/2020	7
Summer School	1	14/05/2020	23/05/2020	10
Three weeks Online course	1	22/04/2020	15/05/2020	21

Refresher Course	3	18/11/2019	30/11/2019	15
One week workshop	1	22/07/2019	27/07/2019	7
Faculty Development Programme	1	27/01/2020	02/02/2020	7
Faculty Development Programme	4	10/04/2020	15/04/2020	7
Refresher Course	1	14/11/2019	27/11/2019	15
Faculty Development Programme	1	27/04/2020	01/05/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teacher Welfare Association exists and provides financial support in case of untimely death. Ex-gratia employment is provided to the family members of the deceased staff member in case of death during service according to their eligibility and calibre. Also, sabbaticals leave are provided for research work like Ph.D. and for attending conferences and seminars.	Non Teaching Welfare Association exists and provides financial support in case of untimely death. Exgratia employment is provided to the family members of the deceased staff member in case of death during service according to their eligibility and calibre. Fee concession for their wards studying in the college is also ensured. Free Uniforms are provided to the Class IV employees.	Financial support is provided by the Alumni and College and also through earn while learn scheme. Fee Concession to needy and meritorious students is also ensured. Students are given prizes for outstanding achievements in academics and other fields. Excursion and Outdoor Trips are also sponsored as per Govt.. of Haryana rules. They are also provided support for Bus/Train Passes on Concessional basis.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College has been conducting its internal and external financial audits on a regular basis. The External Audit is done by a Chartered Accountant while the Internal Audit is done by the Audit Committee headed by the Bursar. Audits of College accounts are performed annually as per the standard practices enforced by the University and the State Government. The Directorate of Higher Education Haryana also performs audit. The College extends full cooperation to the External Audit Team as and when required. The internal audit committee drafts a yearly report and identifies the areas which require immediate utilization of

funds such as books purchase, the printing of I-cards, and the repair of existing infrastructure. The committee after due permission from the Principal and management informs about the allotted budget that may be spared on these priority areas and later on chalks out a program to utilize the finances in an effective way. They monitor the bills and quotations and whether the adequate procedure was followed or not during the said expenditure or purchase. In fact, these audits not only ensure proper planning of the yearly budget but also enable the college administration to identify priority areas needing attention for advancement and up-gradation.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
None	0	Not Applicable

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Not Applicable	Yes	IQAC
Administrative	No	Not Applicable	Yes	Advisory Committee of the College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Arranging invited speakers or external experts, Contribution to NSS, YRC, Outreach activities, Arranging awareness programs locally in small units such as information regarding Covid protocol and guidelines, Social work such as distribution of grocery items to the needy, distribution of masks and sanitizers during the lockdown, and the organization of blood camps.

6.5.3 – Development programmes for support staff (at least three)

ICT training on campus, Yoga and meditation camps for holistic and overall well being of the staff, Awareness drives for the prevention of Covid 19,

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Teachers were motivated to pursue research, ICT training for teaching and non-teaching staff, Enhancement of library services through subscription to e-learning resources. All the departments were asked to follow the activity calendar and to prepare for the upcoming NAAC inspection, Organized a National Seminar on 'Indus-Saraswati Civilization and Heritage of Haryana' sponsored by DGHE, Haryana on 18-01-2020 and 19-01-2020.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	**Organized National seminar on 'Indus- Saraswati Civilization and Heritage of Haryana'**	**18/01/2020**	**18/01/2020**	**19/01/2020**	**157**
2019	**Awareness to minimize use of Plastic during one week celebration of 150th birthday of Mahatma Gandhi**	**02/10/2019**	**02/10/2019**	**08/10/2019**	**175**
2020	**Orientation programme on e-learning resources to create awareness about digital learning**	**06/03/2020**	**06/03/2020**	**07/03/2020**	**200**
2020	**International yoga day celebrations in collaboration with NSS with theme Har ghar Yoga**	**21/06/2020**	**21/06/2020**	**24/06/2020**	**145**
2019	**National Nai Talim seven days camp in coll aboration with YRC of the College**	**02/10/2019**	**02/10/2019**	**08/10/2019**	**200**
2020	**Organizing awareness drives during lockdown**	**10/04/2020**	**10/04/2020**	**31/05/2020**	**100**

		over telephonic calls				
2019	Regular meeting of IQAC	25/10/2019	25/10/2019	25/10/2019	13
2020	Regular meeting of IQAC	20/02/2020	20/02/2020	20/02/2020	13

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Women Security and Self Defense	27/09/2019	27/09/2019	62	55
Lecture delivered on Women Empowerment on Day 3 of National Nai Talim Seven Days Camp	04/10/2019	04/10/2019	57	30
Rally on Beti Bachao, Beti Padhao, Gender discrimination, Female Foeticide, Child Marriage	21/01/2020	21/01/2020	55	70
Door to door Survey in Village Garhi Bohar on finding literate girl child in village and studies of girl child	21/01/2020	21/01/2020	55	70
Special lecture on Generational Equality	07/03/2020	07/03/2020	48	62

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college is striving hard to maintain an eco-friendly, clean, and green campus with proper segregation and disposal of waste. The college campus is strictly a no-smoking zone. The use of plastic bottles, glasses, cups, etc. is strictly banned on the college campus. Lectures, campaigns, and rallies are being conducted from time to time to aware of non-degradable substances such as plastic. Every nook and corner of the campus has been provided with dustbins for the disposal of waste material. Waste generated on college campuses and hostels is managed by the Municipal corporation, Rohtak. College is making efforts to reduce paper use by circulating notices on digital platforms like WhatsApp, email, and other social media platforms. The college has installed a 50 KW rooftop solar system as part of a renewable energy source to meet its energy requirements, which generate around 55000 units per year depending upon weather conditions throughout the year. So the percentage of power requirement met by the renewable energy source is around 35 . College is also making efforts to conserve energy by replacing most of the lighting bulbs with LED bulbs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	No	1
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	29/09/2019	5	Systematic Voters Education and Electoral Rally (SVEEP)	Creating awareness about importance of casting the vote	115
2019	Nill	1	06/10/2019	8	National	Interaction with	38

2020	Nill	1	16/04/2020	5	Display of banners to spread awareness about Covid 19	Creating awareness to combat spread of pandemic	40
2020	Nill	1	27/01/2020	5	Cleanliness and Environmnet Protection Rally at Village Garhi Bohar	Creating awareness about environment conservation	105
2020	Nill	1	19/03/2020	5	Prevention of COvid	Distribution of mask and hand sanitizers	10
2020	Nill	1	31/05/2020	5	Rural health camp	Routine health examination of villagers of Roorki village	15

(Continued from previous: Nai Talim Awareness Camp — villagers about clay pottery as vocational guidance)

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of code of conduct	16/07/2019	The institution anticipates from the students to follow a professional and practical approach to their studies. They should remain goal oriented by following the specified code of conduct. The Principal and mentors/teachers convey this code of conduct to the students and it is also displayed on the notice board. Various committees

	zealously work to ensure the bonafide behaviour of the students. It is ensured by IQAC that all the stakeholders should follow the ethical and social values defined in the code of conduct. Teachers are also supposed to follow the code of conduct for the welfare of the institution and the overall development of students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness drive during Covid lockdown	10/04/2020	31/05/2020	100
Independence day celebrations	15/08/2019	15/08/2019	50
World Aids Day	01/12/2019	01/12/2019	50
Inaugural session with Hawan	01/08/2019	01/08/2019	250
Worlds day remembrance of road traffic victims	15/11/2019	15/11/2019	78
Lecture on Depression and resultant problems in Youth	02/03/2020	02/03/2020	115
Tree plantation drives on Worlds Environment Day	05/06/2020	05/06/2020	10
One Day camp on Road Safety and Traffic Rules	03/09/2019	03/09/2019	350
Blood Donation Camp	13/09/2019	13/09/2019	86
Campaign again use of plastic	17/09/2019	17/09/2019	300

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has taken many initiatives to preserve the environment and make the campus eco-friendly. Some of the few mentioned steps are: 1. Focus on plastic-free campus 2. Using digital mode for college notices and others thus reducing the use of paper 3. Regular Tree Plantation Drives to make campus Green 4. Awareness programs and rallies on Environmental Consciousness 5. Addition of LED lights to save power and installation of rooftop solar panels to enhance dependency on renewable energy

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college has been working since 1944 in the field of education for rural people. It has carved out a respectable place among the institutions of north India. Specifically, best practices out of the many activities that are carried by the college for the realization of its mission and vision are very difficult to choose. However, women empowerment and raising general awareness about significant issues are the two activities of which we can be proud. (A) Women empowerment is being emphasized with the following objectives in mind and spirit: 1. To provide the girl students with multidimensional quality education so that they become educated, self-confident, and economically self-dependent 2. To make them aware of various welfare schemes of the government to improve their standard of living 3. To enhance the understanding of girl students and staff about societal issues related to women 4. To make aware and sensitize them about their rights and other social issues to create social equality Context: Women's empowerment-a fundamental human right is a key to achieving a prosperous and peaceful society. Haryana is a patriarchal society, where women still are not fully acknowledged or given their due place socially so it becomes very important to educate and empower the girl students and make them aware of their rights. The main focus of this practice is to make them explore their full potential in academics, to educate them to pursue meaningful work, and to make them lead a fulfilled, productive and contented life. Practices: To ensure the holistic development of the girl students, the college undertakes a variety of activities throughout the year. Workshops, seminars, and online lectures are conducted from time to time through the women's cell, NSS, and YRC of the institution. In addition, during YRC and NSS camps, awareness drives on 'Beti Bachao Beti Padhao', Gender discrimination, Female Foeticide, and Child Marriage are conducted to enlighten people about how women and their education can contribute to family and society. Lectures are also organized on various womens issues like gender equality, and women empowerment girl students are allowed to interact with external experts like doctors and eminent social workers to develop their attitude and social intelligence. A workshop on womens security and self-defense was also conducted by a team of YRC. The college has a womens cell, anti-sexual harassment committee, girls' grievance cell, legal literacy cell, and girls' common room management committee to listen to the girl students and solve their problems or grievances. Their security is ensured in the hostel through CCTVs. Also, lady supervisors in the hostels remain available 24×7. Financial help is also being provided to the needy and meritorious girl students through various scholarship schemes. Though there is no open reservation policy for girls at the time of admission, the college strives hard to promote girls' education. Empowerment and education make girl students realize their full potential, enhance their self-esteem, and make them capable of availing employment opportunities. For instance: a large number of teaching and non-teaching staff members are females in our College. An appreciable number of our girl students are pursuing higher education and have secured jobs in diverse fields. Our students have participated in many national and international tournaments and have shown remarkable performances manifesting our testament to women's empowerment. The students of the college also excel in cultural activities. They have won many prizes in various cultural activities at Inter College, Zonal, and Inter-Zonal level youth festivals. Issues of concern: Sometimes we have to put more effort to change the mindset of parents and society toward allowing girls education. Overall the college is determined to empower the girl students for a better society emphasizing gender equality and harmonious co-existence, thus contributing toward national development. (B) Raising General Awareness is being followed for the objectives mentioned below: 1. To enhance the academic and personal growth of the students and the members of the local society 2. To broaden their

perception and attitude towards global needs 3. To enhance their social aptitude, intellectual and thinking abilities 4. To make them realize the importance of social, physical, emotional, and mental well-being Context: General awareness and education other than the subject knowledge can bring a lot of difference to human lives and their surroundings. It aims at developing social, mental, and intellectual aspects through formal as well as informal modes of teaching. Classroom teaching and interaction among students/peer groups and/or with teachers/professionals/other people of the society can lay a huge impact on the conscience of the students. In view of the significance of the social, mental and intellectual awareness, the College strives hard to raise general awareness among our students. Proper emphasis is given to sensitizing students, staff, and stakeholders about various issues impacting academic, social, and personal lives. Practices: To realize the objectives mentioned above, the College organizes many camps through its NSS/NCC/YRC/Women Cell to raise general awareness. For physical and mental health, yoga and meditation camps are organized. In fact, lectures by eminent professionals are organized from time to time throughout the academic session for the students. Routine health camps focussing on personal hygiene are also organized. Experts such as psychologists, psychiatrists, gynecologists, and senior professors are invited to interact with students, solve their queries and develop their sense of perception. Covid -19 pandemic has clearly manifested the importance of being healthy the College in such crucial times conducted many programs online to boost the morale of the students and motivate them to contribute to society through social work. NSS and YRC units of the College started the "Har Ghar Yoga" campaign to spread awareness about the importance of fitness among students as well as the people of society. Blood donation camps are also organized to raise awareness about the benefits of regular blood donation. While to ensure awareness of social issues, YRC, Women Cell, and NSS organize many competitions including poster making, slogan writing, Nukkad Natak, video recordings, etc. SVEEP (Systematic Voters Education and Electoral participation) Campaign was also initiated through rallies, Nukkad Natak, and other competitions. Invited talks on social issues such as gender sensitization, environment conservation, education for all, and women empowerment are also arranged regularly. Challenges/Problems: Social evils or malpractices that are deep-rooted require constant efforts by the teachers, parents, and society members so that enough awareness is raised in the minds of the students that they themselves perceive judiciously, analyze critically, and find a solution in a righteous and earnest manner. Though the Covid-19 pandemic hampered the conduction of various kinds of door-to-door activities during lockdown but on the other hand, it made us realize the importance of being socially, mentally, and intellectually aware. Learning and understanding the common and social needs makes students enough compassionate, humble, and conscious of living useful and contented life the institution intends to contribute to society in this manner by following such practices.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.jatcollegerohtak.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

All India Jat Heroes Memorial College is a co-educational institute established in the year 1944 and possesses a rich history of achievements in areas of academics, cultural and other extension activities. However, one area that is distinctive to its vision and thrust is undoubted 'sports'. Sport can be a strong medium for bringing equity to all the disadvantaged groups in our

society. It is a powerful tool of social change and innovation, enhances physical and mental health through better fitness, and boosts skills, self-esteem, and confidence. In view, the College since its inception has laid emphasis on sports and its players too, through their remarkable performances, brought laurels to the college. The College has a large number of young, strong, stout, and physically well-built youth from rural areas that have exemplary endurance for hard work. Sports acts as a drive for them to explore and showcase their tremendous potential and capabilities through training. In addition, physical fitness achieved through sports can also be helpful for securing jobs in the defense forces. The infrastructure for excellence in sports in the college includes a well-maintained cricket ground, volleyball court, hockey ground, drop roll ball ground, Korfball ground, netball ground, handball ground, athletic track, wrestling hall, basketball court, and 10m shooting range. The college also has a gymnasium fully equipped for bodybuilding and fitness. The enthusiastic, hard working and committed staff of the Department of Physical Education is truly focussed on identifying and providing training to make students capable of exploring different opportunities resulting in the making of national and international athletes. The college administration ensures full support to the sportspersons. For motivation and enhancing the participation of youth in sports, the college offers many incentives to the students such as fee Concessions, distribution of free sports kits and uniforms, arrangement of a special diet, and specific training and coaching sessions. The annual Athletic Meet of the college is a regular feature and is usually held in the months of February/March. The athletic meet provides a good opportunity for our students to showcase their talent. The tremendous hard work and remarkable talents of our students have made our college an overall champion in the area of sports and bagged the Overall Championship Trophy of M.D. University, Rohtak continuously for the last 27 years. The college has produced a large number of sportspersons of national and international repute and many of them represented our country in Olympics, World Championships, Asian Games, and other big-scale international events. Such outstanding accomplishments certainly put the college on the map as one of the best sports colleges in the northern state of the country. What to explain more about the 'sports' as a distinctive feature of the college, when it has already been appreciated as the 'Mecca of Sports' by the NAAC inspection team.

Provide the weblink of the institution
http://www.jatcollegerohtak.ac.in

8.Future Plans of Actions for Next Academic Year

The College would focus on the up-gradation of existing infrastructure, human resources, and skill development of staff as well as students. The construction of a new block for PG science classes is also in the future plans. Later, the old building whose demolition is completed will be focused on. Facilities for the advancement of infrastructure such as an increase in the number of smart classrooms, ICT enabled computer labs would also be emphasized. The library will also be upgraded with e-learning resources and digital books. Some of the new PG courses have been preferred by a lot of students, so future plans also include the introduction of new courses. For the personal and career growth of students, more emphasis will be laid on the industrial training of the students so that they will understand the need for vocational courses in this era. While for teaching and non-teaching staff, the college wishes to organize training/faculty development programs and conferences in various fields. Outreach programs in collaboration with other organizations will also be worked upon to enhance interaction with stakeholders. Regarding administration, the college will focus on enhancing the e-governance in the institution. All the future plans for 2019-20 could not be realized due to the outbreak of the global pandemic.

However, these Covid times and unprecedented situation of lockdown have revealed the importance of mental, physical, and social well-being. In view, the college not only wants to focus on the holistic development of our students and staff but also would like to update each one of them with the latest technologies in the field of teaching and learning. Online platforms should be incorporated into the routine teaching-learning process so that students, as well as staff, can take advantage of global e-resources. In fact, such type of situation has made us realize the importance of e-governance and e-management.