



Office of the Principal  
**All India Jat Heroes' Memorial College**  
**Rohtak**

'NAAC' Accredited B++

AFFILIATED TO MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Ref. No. AIJHMC/ / /

Dated: / /

**EXPRESSION OF INTEREST (EOI)**

Sealed Expression of Interest (EOI) are invited separately from reputed and experienced sports academies / shooting training centres / agencies / firms / individuals for outsourcing, operation, and management of the following sports facilities situated within the campus:

1. 10m Indoor Shooting Range,
2. Multipurpose Hall and
3. Cricket Ground

The outsourcing shall be on monthly rental basis, with GST as applicable. The selected agency shall be responsible for operation, maintenance, manpower deployment, electricity charges (as per Govt. rates), and compliance with all safety and statutory norms.

Interested parties may inspect the facility on any working day during office hours with prior permission.

The detailed EOI document containing eligibility criteria, scope of work, terms & conditions, and submission format can be obtained from the Office of the Principal or downloaded from the college website <https://jatcollegerohtak.ac.in>.

Last date for submission of EOI: 18.05.2026 (up to 4:00PM).

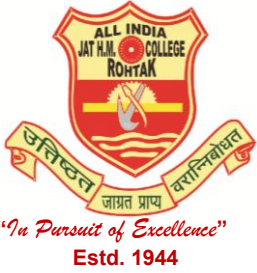
The College reserves the right to accept or reject any or all EOIs without assigning any reason/s whatsoever.

Principal

Contractor

Witness

Principal



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### FINANCIAL BID

(To be submitted in a separate sealed envelope – Envelope B)

**Name of Work: For Outsourcing of Well-Equipped Multipurpose Hall**

Rate to be quoted by the agency/ individual	Remarks (if any)
Quoted Rate _____ per month	
Applicable GST, if any	
Total amount (including GST, if any)	

#### Declaration by the Bidder:

I/We hereby submit our financial bid for the above work and agree to abide by all terms and conditions of the EOI. The rates quoted are firm and inclusive of all charges required for successful completion of the work.

Signature of the Bidder: \_\_\_\_\_

Name of the Bidder: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

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## EXPRESSION OF INTEREST (EOI)

### For Outsourcing of Well-Equipped Multipurpose Hall

The All India Jat Heroes' Memorial College, Rohtak invites Expression of Interest (EOI) from reputed and experienced event management companies, sports academies, training centers, agencies, firms, or individuals for outsourcing, operation, and management of the well-equipped Multipurpose Hall located within the college campus in the heart center of Rohtak city.

#### 1. Scope of Work

The selected agency shall be responsible for:

- Operation, day-to-day management, and maintenance of the Multipurpose Hall.
- Providing professional event management, sports training/coaching, and related services.
- Ensuring compliance with all safety standards, statutory norms, and applicable regulations.
- Managing manpower deployment required for smooth and safe functioning of the facility.

The facility shall be offered on a rental basis, subject to terms and conditions finalized by the college. GST or any other tax/es shall be applicable as per Government norms.

#### 2. Facilities & Financial Conditions

- Available infrastructure/facilities at the Multipurpose Hall shall be clearly specified.
- Electricity charges shall be borne by the agency as per Government electricity rates.
- The outsourcing shall be on a monthly rental basis, with GST applicable as per rules.
- The agency shall not claim any ownership rights over the facility or premises.

#### 3. Eligibility Criteria

The interested agency/individual should:

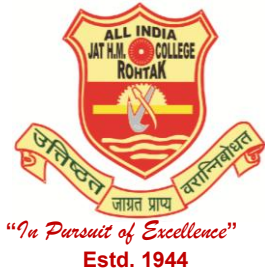
- Have proven experience in running multipurpose halls, event venues, or sports/training facilities.
- Possess adequate technical know-how and trained manpower.
- Have no record of blacklisting by any Government/educational institution.
- The agency/firm must attach a certificate that it has not been blacklisted/debarred by any department for this business.
- Copy of PAN and GST No. (If applicable)
- Copy of ESI & EPF number (If applicable)
- Copy of Registration of the firm under appropriate Govt. authority.
- Annual turnover of last three financial years, not less than Rs. 10.00 lacs.

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- Eligibility: Only bonafide and registered organizations/firms/individuals are eligible to submit EOI for managing the Multipurpose Hall.

## 4. Contents of the EOI Proposal

The sealed EOI should include the following details:

### 1. Proposed Operational Plan & Usage Structure

*Including event schedules, student access, public access (if any), indoor sports/cultural programmes, and safety measures.*

### 2. Proposed Financial Offer

*Clearly mentioning the monthly rental offer / revenue sharing model (if proposed).*

Rate to be quoted by the agency/individual
Quoted Rate _____ per month

### 3. Experience Profile

*Details of past and present experience in operating multipurpose halls, event venues, or similar facilities, along with supporting documents.*

### 4. Safety Compliance & Manpower Deployment

*Details of safety protocols, qualified managers, supervisors, and supporting staff.*

### 5. Value-Added Services (if any)

*Such as cultural events, indoor sports activities, community outreach programmes, or institutional tie-ups.*

6. The security deposit for the entire contract will be 10 percent of the entire worth. The security will be refundable or forfeitable as per rules.

## 5. Inspection of Facility

Interested parties may inspect the Multipurpose Hall on any working day during office hours, with prior permission from the undersigned.

## 6. Submission of EOI

The sealed Expression of Interest must reach the office of the undersigned on or before 27 April, 2026, during office hours.

**Late submissions shall not be entertained.**

Contractor

Witness

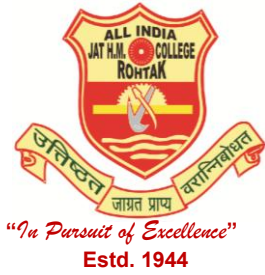
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## 7. General Conditions

- The college reserves the right to accept or reject any or all EOIs without assigning any reason.
- Mere submission of EOI does not confer any right to selection.

Detailed terms and conditions shall be finalized at a later stage with the selected agency subject to acceptance of the below mentioned General Terms and Conditions alongwith additional ones required for 'Maintenance, Running and Operation of Multipurpose Hall including housekeeping, electrical and public health maintenance service etc. in AIJHM College, Rohtak.'

## 8. Facilities Available

- Multipurpose Hall with adequate floor area for indoor sports, events, and cultural programmes.
- Drinking water with water cooler.
- Lighting with proper lux levels.
- Office with attached bathroom.
- Strong Room / Storage for equipment and materials.
- CCTV surveillance cameras with complete area coverage (Inside and Outside).
- Wi-Fi facilities for operationalization of CCTVs.
- Spectators/audience area.
- Play field/outdoor area for additional activities.
- Proper seating arrangement.
- Wooden Flooring suitable for multipurpose activities.
- False Ceiling
- Proper ventilation.
- Washrooms for users.

Contractor

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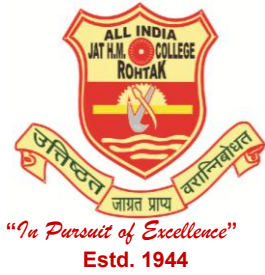
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## GENERAL TERMS AND CONDITIONS

**Maintenance, Running and Operation of Multipurpose Hall including housekeeping, electrical and public health maintenance service etc. in AIJHM College, Rohtak, hereinwith written as AIJHMC.**

1. The service provider of the Multipurpose Hall will be responsible for maintenance, running and operations of the hall as well as its associated areas.
2. The Multipurpose Hall will be available for use by AIJHMC students/staff and families, outstanding sportspersons of AIJHMC and general public for whom I-Cards will be issued by the agency and further attestation by Principal, AIJHMC.

*In case of user other than Jat Education Society (Regd.), Rohtak (JES)/Students/Staff/Families, i.e., General Public, the agency shall compile the data in softcopy comprising the following information for the purpose of issuing I-Card:*

- i. Name
- ii. Complete Address
- iii. Mobile No.
- iv. Aadhar Card No.

*This database shall be mandatorily made available to the office of the Principal, AIJHMC through email as well as hard copy. Principal, AIJHMC shall issue the I-Cards only after verification of the information in the datasheet, in case of general public.*

3. The eligibility criteria will be as mentioned below and the agency must supply the following documents on due date before opening of EOI:
  - i. The agency/firm must attach a certificate that it has not been blacklisted/debarred by any department for this business.
  - ii. Copy of PAN and GST No. (If applicable)
  - iii. Copy of ESI & EPF number (If applicable)
  - iv. Copy of Registration of the firm under appropriate Govt. authority.
  - v. Annual turnover of last three financial years, not less than Rs. 10.00 lacs.
  - vi. Eligibility: Only bonafide and registered organizations/individuals are eligible to manage the Multipurpose Hall.
4. The agency shall also be responsible for housekeeping services of the entire Building/Hall such as daily cleaning and sweeping of all floors, equipments/lights/cleaning of bathrooms/toilets, cleaning of change rooms and maintenance of public health services in bathrooms and maintenance of electrical fittings in the buildings.
5. The committee constituted to consider the EOI/tender can reject any or all the bids including the highest/lowest bid/s without assigning any reason.
6. Initially the contract shall be awarded for a period of one year, on year to year basis, subject to satisfactory performance of the agency. However, it may be extended/renewed annually subject to mutual consent of both the parties, provided the services of the agency are found

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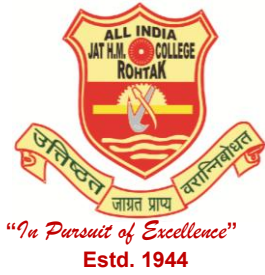
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satisfactory. The extension fee can be allowed on yearly basis *i.e.*, maximum for two years only.

7. If the performance of the agency is not found to be satisfactory at any time during the contract period, the President JES/ Administrator JES/ Principal shall be at liberty to terminate the contract without any liability on its part by giving one month notice.
8. The Management of JES shall not be responsible for payment of any claim whatsoever made by the employees engaged by the agency. The service provider will ensure all the safety precautions required for the job and ensure that his workmen are insured to cater for any mishappening inspite of all precautions.
9. The President JES/Principal/Administrator shall not be liable for discharging any financial, judicial and/or administrative commitments whatsoever made by the agency to any entity during or after the contract period.
10. The agency shall be solely responsible for fulfilling obligations towards its staff under all labour laws such as Minimum Wages Act, 1970 (Act 37 of 1970), Probation of Offenders Act 1958 (Act 20 of 1958), Employee State Insurance Act 1948/A (Act 34 of 1948), Bonus Act 1965 (Act 21 of 1965), etc. as applicable and amended from time to time.
11. Any dispute arising with regard to any aspect of the contract shall be settled through mutual consultations and agreement between the contractor and Principal, AIJHMC. In case, settlement is not arrived at, the dispute(s) will come under the purview of the jurisdiction of Rohtak court only.
12. The dispute, if any, shall be subject to the jurisdiction of courts at Rohtak only. Any other jurisdiction mentioned in the tender or invoices or any other document of the agency shall have no legal sanctity.
13. Terms and conditions printed on Quotation/invoice of the firm, if any, shall not be binding on the JES/AIJHMC Rohtak. Only those terms and conditions as mentioned herein and forth with work order and the agreement shall be binding on the JES/AIJHMC. Acceptance of the work order shall be construed as the firm's complete agreement to all the terms and conditions contained in the work order and the agreement to be signed by both the parties.
14. Each page of the quotation/tender including annexure if any must be numbered serially and signed by the person authorized to sign the tender with seal.
15. The agency shall submit a copy of the registered partnership deed if any with the tender duly signed by all the parties and authenticated.
16. Principal, AIJHMC Rohtak/Management reserves the right to negotiate with any or all the tenderers/bidders.
17. **Doubts/Ambiguities:**  
*If any doubt or ambiguity arises as to the meaning and effect of any provision(s) of the agreement, the same shall be referred to the President/Administrator Jat Education Society (Regd.), Rohtak (JES) for clarification. The clarification so provided by the President/Administrator shall be binding on both parties.*

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*All instructions/directions of the controlling officer and compliance reports, etc., by the agency shall be in writing. There shall be no verbal communication in these matters.*

18. Whenever there is duplication in clauses either in the terms and conditions or in the agreement the clause which is considered more beneficial to the JES/AIJHMC, Rohtak will be taken as final.
19. AIJHMC Rohtak shall not provide any accommodation to the employees of the contractor.
20. Annual/Half yearly/Monthly advance rent will be paid by the service provider online before commencement of contract initially and by 25th of previous month thereafter. If payment is not received in time, 50% extra rent of that month will be penalized first time. If the payment is not received 2 times, 100% extra rent of that month will be penalized. However, if the payment is not received the 3rd time, the contract will be terminated and security will be forfeited.

The fee will be as follows, which will be charged by the agency for two years:

Sr. No.	Category	Rs.
i	AIJHMC student	100
ii	JES employee and their ward	200
iii	Student of the JES affiliated college/institute	200

Separate register must be maintained for all AIJHMC/JES students.

21. The fee for outsiders will be decided by the agency itself. However, any exemption/relaxation of fee will be permitted by the Principal/President/Administrator JES, if any, to a limited extent.
22. The agency/firm/bidder will provide the Multipurpose Hall during games/tournaments/cultural events to be organized as per university calendar or institutional schedule by the Directorate of Sports/Administration from time to time, free of charges to the college. The concerned firm/agency will be entirely responsible for any mishap occurred due to mechanical/electrical fault in the instruments/machines already installed/available in the Multipurpose Hall of AIJHMC. In addition, the agency will be responsible for any mishap that happened to the life of any individual.
23. The electricity charges will be paid by the agency on prevailing rate on the basis of separate electricity meter installed by the Principal, AIJHMC, Rohtak.
24. The Multipurpose Hall area shall be strictly kept non-smoking and non-alcoholic zone by the agency. For any lapse whatsoever the agency shall be liable for penal action as approved by the Principal/President/Administrator, JES, Rohtak.
25. No unauthorized/illegal activities will be allowed in or around the Multipurpose Hall and the contractor will follow all the instructions/orders of the District Administration & JES/AIJHMC, Rohtak authorities issued/amended from time to time.

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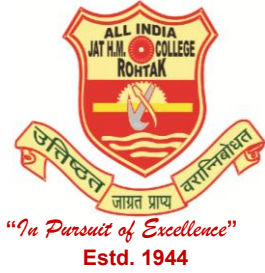
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26. Breakages during use, repairs, cleaning etc. or otherwise will be replaced/restored by the agency and made good as per the original shape and size of the damaged/lost articles.
27. An inventory list will be prepared during the handing over of the Multipurpose Hall. On completion of contract, the complete facility along with inventories will be handed over in serviceable condition by the agency to the Principal, AIJHMC without any damage/breakages etc.
28. The staff/guards of agency will wear separate and distinct uniform.
29. The JES authorities i.e. President/Administrator, JES, Governing body members, Principal and HOD (Physical Education) can check/inspect the Multipurpose Hall at any time.
30. The Contractor will be fully responsible for any dispute/accident/casualty/loss/damage/theft etc. which may occur at the Multipurpose Hall and JES/AIJHMC will not be responsible for any loss/damage etc. caused by their staff through an accident or otherwise. Inter alia, nothing extra whatsoever shall be paid on account of losses, damages done by rains or any other natural calamities.
31. Principal, AIJHMC will be the in-charge of this work.
32. The contract may be terminated by Principal/President/Administrator at any time by giving one month notice due to any administrative reason/revamping/rehauling of the Multipurpose Hall.

### **Additional Terms and Conditions for using the Multipurpose Hall of the College**

The following terms and conditions apply to outside individuals/agencies using the college Multipurpose Hall:

1. The base price of the Multipurpose Hall of the college, as per PWD rates, will be Rs. \_\_\_\_\_.
2. Safety: Users must adhere to all safety protocols and guidelines provided by the hall staff.
3. Equipment: Users will be responsible for providing their own equipment and materials required for the event/activity.
4. Hall Rules: Users must follow all hall rules, including those related to usage hours, seating capacity, noise levels, and conduct.
5. Liability: The college is not liable for any injuries or damages incurred while using the hall.
6. Supervision: A hall officer/supervisor must be present during all activities.
7. Cancellation: The college reserves the right to cancel bookings due to any unforeseen circumstance(s)/holding of Inter College Competition(s) or institutional events.
8. Electricity Charges will be paid by the company/agency.

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